

COMMUNITY SERVICES - RECREATION DIVISION

915 Menomonie Street, Eau Claire WI, 54703, Phone: 715.839.5032

JOB OPPORTUNITIES

SUMMER 2022

All positions open until filled.

Applications can be found online at www.eauclairewi.gov/jobs

Interviews held shortly after application review date for each position.

Position: Aquatic Program Specialist

Hours/Week: 30 hours/week

Days Required: Monday-Saturday

Salary: \$15.00/hour + mileage

Description: The program planner is responsible for the department swim instruction program and water fitness programs held at area pools. The planner supervises approximately 32 swim instructors and lifeguards. Certifications required include current Water Safety Instructor, American Red Cross Lifeguarding/First Aid/CPR/AED, and WI DPI. Desirable qualifications include experience supervising staff and sound knowledge of the Red Cross Aquatic Programs. Certification as an American Red Cross Water Safety Instructor Trainer or Lifeguard Instructor is recommended. This position begins May 14 and ends August 31.

Position: River City Adventures Program Specialist (6 Positions)

Hours/Week: 20-25 hours/week

Days Required: Monday-Friday

Salary: \$20.00/hour

Description: The River City Adventures Program Specialist is responsible for the organization of the neighborhood summer school shelter program. Applicants must be available June 9 - August 14. Program Specialist is responsible for program curriculum implementation, attendance recording, and behavior management. College background in recreation, physical education, or elementary education preferred. Must be a WI DPI licensed instructor.

Position: Specialized Recreation Program Planner

Hours/Week: 25-30 hours/week

Days Required: Monday-Thursday

Salary: \$20.00/hour + mileage

Description: The planner of the program is responsible for the organization and coordination of summer programs for youth and adults of varying abilities. Applicants should be available from June 1 - August 15. Desirable qualifications include previous experience supervising employees and considerable experience working with special populations. College background in Therapeutic Recreation, Adapted Physical Education, or Special Education is desirable. Certification in First Aid/CPR/AED is recommended. Must be a WI DPI Licensed Instructor.

SPECIALIZED ACTIVITY POSITIONS... Most positions begin on or around June 1.

Position: American Sign Language Instructor

Hours/Week: 4-8 hours/week

Days Required: Monday-Thursday

Salary: \$20.00/hour

Description: Ability to instruct youth in grades K-8 the basics of ASL. Proficiency in ASL is required. Responsible for planning and implementing curriculum. Must be WI DPI licensed in the subject area or grade level taught.

Position: Flag Football Training Camp Instructor

Hours/Week: See Description
Days Required: See Description
Salary: \$20.00/hour (1 position)

Description: Ability to lead a flag football training camp program for 7-11-year olds. Football coaching experience preferred but not required. Instructor will review and plan the curriculum, assign duties to assisting staff, and teach skills. The job will start late July with planning. Two Youth Camps are involved. One the last week in July and the second the first week in August. Training camp is held in the evening at the Carson Park Football Stadium. This job will be a total of about 15 hours. Instructor must be WI DPI licensed in the subject area or grade level taught.

Position: Gymnastics/Tumbling Instructor

Hours/Week: 15-20 hours/week
Days Required: Monday-Thursday Mornings
Salary: \$10.00/ hour (2 positions)
\$20.00/hour (1 position - Lead DPI Instructor)

Description: Responsible individual with 2-3 years experience in gymnastics at a competitive level. Lead Instructor must be WI DPI licensed in the subject area or grade level. Experience working with youth is recommended.

Position: Outdoor Adventure Instructor

Hours/Week: 15-20 hours/week
Days Required: Monday-Thursday
Salary: \$20.00/hour (2 positions)

Description: Responsible adult with experience in outdoor recreation skills such as canoeing, camping skills, orienteering, fishing, and archery. Teaches outdoor adventure programs to youth ages 8-17. Must be WI DPI licensed in the subject area or grade level. First Aid/CPR/AED certifications are recommended.

Position: River City Adventures Program Leader

Hours/Week: 18-20 hours/week
Days Required: Monday-Thursday
Salary: \$10.00 /hour (6 positions)
\$20.00/hour (6 position - Lead DPI Instructor)

Description: Applicants must be available June 1-August 14. Highly motivated and mature person with youth leadership experience. Background in Recreation, Elementary Education, or Physical Education is desirable. Certification in American Red Cross Standard First Aid is recommended. Lead Instructor must be WI DPI licensed teacher.

Position: Running Instructor

Hours/Week: 2-3 hours/week
Days Required: Monday-Thursday
Salary: \$10.00/hour (1 position)
\$20.00/hour (1 position – Lead DPI Instructor)

Description: Ability to introduce and teach running techniques to young children. Lead Instructor must be WI DPI licensed in the subject area or grade taught. Experience working with youth is desired.

Position: T-Ball Instructor (1 position - Head Instructor)

Hours/Week: 6-8 hours/week
Days Required: Tuesday/Thursday Evenings
Salary: \$20.00/hour

Description: Ability to introduce the game of baseball to young children. Must be WI DPI licensed in the subject area or grade taught.

Position: T-Ball & Baseball Leader (4-6 positions)

Hours/Week: 10-15 hours/week

Days Required: Monday-Thursday Evenings

Salary: \$10.00/hour

Description: Responsible individual to teach t-ball skills and facilitate games for players ages 5-7 years. Must have 1-3 years instructing or coaching baseball.

Position: Cooking Instructor

Hours/Week: 4-6 hours/week

Days Required: Monday/Wednesday

Salary: \$10.00/hour (2 positions)

\$20.00/hour (1 position - Lead DPI Instructor)

Description: Ability to teach young children fun and easy food preparation. Responsible for creating lesson plans, gathering supplies, and implementing curriculum. Experience teaching youth is desired. Head instructor must be WI DPI licensed in the subject area or grade level taught.

Position: Youth Art Instructor

Hours/Week: 20 hours/week

Days Required: Monday-Friday

Salary: \$20.00/hour

Description: Motivated and creative person to teach a variety of youth art classes. Art education major preferred. Must be WI DPI licensed in the subject area or grade level taught.

Position: Youth Tennis & Pickleball Instructor

Hours/Week: 15-20 hours/week

Days Required: Monday-Thursday

Salary: \$10.00/hour (2-3 positions)

\$20.00/hour (1 position – Lead DPI Instructor)

Description: Individuals with above average techniques in tennis skills. 1-3 years instructing in tennis preferred. Head Instructor must be DPI licensed in the subject area or grade level.