

DO YOU WANT A JOB?

Below is the process to Obtain a Work Permit

1. You must:
 - a. Be at least 14 years of age
 - b. Have a written offer of employment (this is not the welcome packet you receive at some establishments; it is a written offer from a manager stating your name, that they intend to hire you and what you will be doing for them.

2. When you have a job lined up, you need to bring the following items to school to apply for a work permit **BEFORE** you can begin your new job:
 - a. Proof of age; either a birth certificate or baptismal certificate
 - b. Written proof of employment from the employer (see 1b above)
 - c. Parent/guardian written consent to accept the job and work
 - d. Social security card (**Must** see the card)
 - e. \$10.00 to apply for the permit (reimbursed to you by employer)

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