

Medications should be administered to school children at home, rather than at school, whenever possible.

District employees who are authorized to do so in writing by a school principal or District administrator, may administer medications to students under the rules established to implement this policy. These rules shall be developed with the assistance of a school nurse and adopted by the Board.

The school nurse shall be responsible for overseeing the receipt of the written medication instructions and consents, maintenance of complete and accurate medication administration records, proper storage of medications, and disposal of outdated and unused medications in accordance with District procedures.

The school principal or District administrator shall be responsible for ensuring that the written medication administration instructions that are on file in the District are periodically reviewed by the school nurse.

Authorized District employees who administer a prescription or nonprescription drug shall complete Department of Public Instruction-approved training before administering medication to a student.

Students may possess (carry) and use an inhaler or epinephrine auto-injector (e.g., EpiPen®) as well as self-administer their own prescription and nonprescription drugs with the written approval of the student's physician and parent or guardian.

No District policy or procedure shall be interpreted to limit or detract from the immunities and other limitations on liability available under the law to nurses and other persons who engage in or assist with the administration of medication to students.

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Referenced Acts, Statutes, Instructions: §118.29, 118.291, 121.02(1)(g), Wisconsin Statutes; PI 8.01(2)(g), Wisconsin Administrative Code

Cross Reference: 453.4-Rule, Guidelines for Administration of Medication to Students

Adopted: July 1982

Revised: March 2006, November 2009, August 2013