

2019-20
North High School

1801 Piedmont Road
Eau Claire, WI 54703
<http://www.ecasd.us>



NHS Students/Parents/Guardians:

Welcome to North High School. It is the goal of our school's staff to do everything possible to prepare students to successfully meet the challenges students will face in their adult life. Most students find high school to be a very busy time. It is often difficult to keep track of all the various activities and deadlines that you face. Because of that, we hope that you will find this planner helpful in organizing your academic as well as social calendar.

This planner has a handbook, which provides academic and general information. It is the responsibility of each student and their parents/guardians to become familiar with the contents of this handbook. Review it carefully and ask a school staff member any questions that you have about the contents. Through hard work and effective organization, you can have a successful school year.

Proud to be a Husky!
North High School Administration

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

NORTH OFFICE HOURS

7:15 a.m. to 3:45 pm on school days

(715) 852-6600

(715) 852-6850 (Hmong Line)

When you call an **auto-attendant** will answer your call and offer you the following options:

Press 0 for Receptionist
Press 1 for ATTENDANCE to report an absence or tardy
Press 2 to connect to the Principals Office
Press 3 to connect to School Counselors Office
Press 4 to connect to Athletics
Press 5 to connect to Partnership Coordinator
Press 6 to connect to Head Custodian
Press 7 to connect to Food Service
Press 8 to connect for FAX instructions

MISSION STATEMENT

“The mission of the Eau Claire Area School District and North High School is to educate our children in partnership with the family and the community to live responsible, creative and fulfilling lives in a rapidly changing world.”

NORTH HIGH SCHOOL ADMINISTRATION

Principal, Cale Bushman

cbushman@ecasd.us

Associate Principal, Amy Zais

azais@ecasd.us

Associate Principal, Lucas Barth

lbarth@ecasd.us

Associate Principal/Athletics, Joe Eisenhuth

jeisenhuth@ecasd.us

Superintendent of Schools

Eau Claire Area School District

500 Main Street

Eau Claire, WI 54701

(715) 852-3002

<http://www.ecasd.us>

The Eau Claire Area School District does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation or disability.

All policies and procedures contained herein are as of June 1, 2019. Any changes in policy and procedures during the 2019-20 year will be published in the Northwords newsletter, North website and at school. You are responsible for all information contained herein and any changes during the year.

**Eau Claire Area School District – Eau Claire, Wisconsin
SCHOOL CALENDAR – 2019-20 SCHOOL YEAR**

2019

August 26-30	All Teachers Report – Workshop
September 3	First day – Freshmen Only
September 4	All School Starts for ALL North students
October 25	Fall Break – Schools Closed
October 28	Professional Development – Schools Closed
November 1	End Quarter 1
November 5	Parent-Teacher Conferences – 3:30 – 7:30 pm
November 25 & 26	Professional Development - Schools Closed
November 27 - 29	Thanksgiving Break – All Schools Closed
December 23 – January 1	Winter Break (all schools closed)

2020

January 2	School Resumes
January 17	End of Quarter 2/ Semester 1
January 20	High Schools Closed – Teacher Work Day
February 21	Mid-Winter Break (all schools closed)
February 24	Professional Development - Schools Closed
March 20	End of Quarter 3
March 23 - 27	Spring Break (all schools closed)
April 2	Parent-Teacher Conferences – 3:30 – 7:30 pm
April 10	Break Schools Closed
April 13	Professional Development – Schools Closed
May 22	Professional Development – Schools Closed
May 25	Memorial Day (all schools closed)
May 28	North High School Graduation – 7:00 pm
June 5	End of Marking Period - Last Day for Students
June 8	All Staff Work Day

BELL SCHEDULES

<i>START</i>	<i>END</i>			
6:30	7:23	Earlybird		
7:35	8:28	Period 1		
8:34	9:27	Period 2		
9:33	10:26	Period 3		
10:32	11:25	Period 4		
11:31	1:00	LUNCH A 11:31-12:01	Period 5 11:31-12:01	Period 5 11:31 – 12:24
		Period 5 12:07-1:00	LUNCH B 12:01 – 12:31	
			Period 5 12:37 – 1:00	LUNCH C 12:30 – 1:00
1:06	1:59	Period 6		
2:05	2:58	Period 7		

2 HOUR LATE START

<i>START</i>	<i>END</i>			
		NO Earlybird		
9:33	10:07	Period 1		
10:13	10:47	Period 2		
10:53	11:27	Period 3		
11:33	12:58	LUNCH A 11:33-12:03	Class - Period 4 11:33-12:03	Class - Period 4 11:33 – 12:22
		Class - Period 4 12:09-12:58	LUNCH B 12:03 – 12:33	
			Class - Period 4 12:39 – 12:58	LUNCH C 12:28 – 12:58
1:04	1:38	Period 5		
1:44	2:18	Period 6		
2:24	2:58	Period 7		

RESPECT POLICY

Harassment of students and staff is prohibited at North High School

NORTH HIGH SCHOOL RESPECT POLICY

Respect is the cornerstone of our relationships with each other. We are committed to respecting the dignity and worth of each individual at North High School and strive never to degrade or diminish any member of our school community by our conduct or attitudes. We benefit from each other. Our diversity makes us strong.

NORTH HIGH SCHOOL RESPONSE TO HARASSMENT

Harassment of students or staff undermines North High School's commitment to respect. Harassment is prohibited by state and federal law, as well as by school board policy (see below).

THE CHART BELOW PROVIDES EXAMPLES OF HARASSMENT:

<p>Harassment could be any of the following behaviors</p> <ul style="list-style-type: none"> • Name calling • Making threats • Spreading rumors • Telling jokes • Making fun of someone • Gestures • Physical intimidation • Hitting • Touching • Pranks or hazing • Vandalism or destruction of property • Unwanted pursuit of a relationship • Cyber bullying • Texting 	<p>directed toward an individual because of</p> <ul style="list-style-type: none"> • Gender • Race • Religion • National origin • Ancestry/Creed • Pregnancy • Marital status • Parental status • Sexual orientation • Individual characteristics • Physical disability • Mental disability • Emotional disability • Learning disability 	<p>that creates a hostile environment.</p> <p>The behavior is so severe or pervasive that it interferes with an individual's performance or creates an intimidating, hostile, or offensive environment.</p>
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Special note: The North High School Respect Policy views hazing as a form of harassment. North High School prohibits soliciting, encouraging, aiding or engaging in hazing. "Hazing" means any intentional, knowing or reckless act directed at a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team.

What is harassment?

Wisconsin state law defines *pupil harassment* as any behavior toward pupils, based whole or in part, on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, or learning disability, which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment (PI9.02(9) WI Admin. Code).

How do I report harassment?

A staff member receiving a complaint of harassment should provide a written report of the incident to the principal, using the "North High School Harassment Report" form. The report should include a specific statement of the behavior, including (if possible) time, date and location. A copy of the report will be provided to the student/parent, reporting staff member and principal upon request.

What corrective action might be taken?

The principal or, someone assigned by the principal, will investigate complaints of harassment. The person who has been accused of the harassment will be notified and allowed to respond to the complaint.

Consequences for confirmed harassment will be based on the severity of the offense and will increase with repeated offenses. Consequences may range from verbal warning, to detention/suspension or, in severe cases, suspension with recommendation for possible expulsion. Complaints of harassment may also be referred to the police.

Confirmed acts of harassment by a student will be recorded in that student's discipline file. The record will include a description of the complaint and follow-up disciplinary action. Off campus incidents of harassment may be subject to school discipline if it creates a disruption to the learning environment.

State and Federal Laws, and Board Policy Prohibiting Harassment

Wisconsin's Pupil Nondiscrimination Law (118.13, Wis. Stats.) prohibits discrimination against students on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical disability, mental disability, emotional disability, or learning disability. Federal laws prohibit discrimination against students because of race, color, national origin, disability, or sex. Harassment is a form of discrimination. Board Policy states that, "The Board of Education supports an educational environment that is free of harassment and hate." It further states that, "The Eau Claire Area School District does not tolerate harassment in any form and will take all necessary and appropriate action to eliminate it." (ECASD Policy 411.2)

NORTH HIGH SCHOOL POLICIES & PROCEEDURES

Principal	Cale Bushman	715-852-6610	Brian Woodie	A - En	715-852-6620
Assoc. Princ.	Lucas Barth	715-852-6611	Maureen Doughty	Eo - Kh	715-852-6618
Assoc. Princ.	Amy M. Zais	715-852-6612	Dave Reidt	Ki - O	715-852-6619
Assoc. Princ.	Joe Eisenhuth	715-852-6608	Kendra Pagel	P - Sto	715-852-6616
Supervising Athletics			Justine Hildebrandt	Str - Z	715-852-6617
SRO	Det. Chaz Walton	715-852-6652	Jane Forrestal	St. Ser. Sec.	715-852-6603
Admin. Asst.	Melissa Dexter	715-852-6722	Deanna Fuller	Registrar	715-852-6614
Receptionist	Jessica Hoff	715-852-6600	Vanessa Boetcher	Psychologist	715-852-6682
Financial Asst.	Mary McCabe	715-852-6740	Blia Schwahn	Hmong Liaison	715-852-6764
Athletics Asst.	Beth Thune	715-852-6678		Speech & Lang.	715-852-6771
Attendance		715-852-6788	Janel Hebert	Nurse	715-839-4718
Attendance	Lisa Yeager	715-852-6602	Samantha Kewin	Nurse	715-852-6631
Partnership			<i>* Nursing services are provide through EC County Health approximately 15 hours/week.</i>		
Coordinator	Janelle Patenaude	715-852-6607			

ABSENCES

Students who are absent the full school day due to illness or other extended medical reasons will not be allowed to participate in any extracurricular activities, on the day of the absence, without administrative approval. (See Attendance Policies)

ACCESS TO PUPIL RECORDS

Parents/guardians of minor students or students who are 18 years old have the privilege of examining the student's school records. Access is by request through the student's counselor. Students under 18 years old need written permission before reviewing their records.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event or activity sponsored by the school must be reported immediately to the person in charge. Appropriate first aid treatment should be given, the high school office must be notified, and an Accident Report needs to be filed. **An accident report needs to be filed at the receptionist's office.**

ADULT CONTRACTS

Students over the age of 18 are allowed to take the legal responsibility for their attendance by completing an Adult Contract. Students may meet with an administrator to discuss the contract and complete the necessary paperwork.

ALCOHOL/DRUGS

Use or possession of alcohol or other drugs, appearing to be under the influence of alcohol or other drugs, possessing the paraphernalia associated with drug use, or selling alcohol or other drugs at school or at school-sponsored or related activity is prohibited. WI Stats. Ch. 161 and 125. The sale of alcohol or other drugs at school or at a school-sponsored or related activity is considered an expellable offense. Student in violation will have a parent/guardian called regardless of student's age.

ANNOUNCEMENTS OF CLOSING SCHOOL

Announcements regarding school closings because of severe weather, power failure or other emergency conditions may be heard on the radio stations, local television and school district website. If there is no report of a closing, you may assume school is in session.

ATTENDANCE POLICIES

Attendance and academic performance are closely related. To benefit fully from the instructional program, all students are expected to attend school regularly and to be on time for all classes, study halls, and homerooms. The ECASD attendance policies are designed to develop students' punctuality, self-discipline, and responsibility.

ATTENDANCE PROCEDURES

1. **Parents/guardians** are asked to contact the attendance office between 7:00 a.m. and 2:30 p.m. on the day their son/daughter will be absent for a portion or full school day.

Attendance phone number 715-852-6600 option #1

This number is accessible 24 hrs. a day- please leave a message if after 3:30pm

Hmong Attendance Voice Mail 715-852-6850

This number is accessible 24 hrs. a day- please leave a message if after 3:30 pm

2. **Parents/guardians** must provide the school with written or verbal verification of absence **by 1:00 p.m.** the following school day. **After 24 hours from the date of the absence, should no call be received or written excuse provided, the absence will be considered unexcused.**

EXCUSED ABSENCES

All excused absences require parent/guardian/legal custodian written/verbal verification, which is to be submitted to the school attendance officer in advance of the absence or prior to readmittance to school. *However, administration reserves the right to make all final attendance decisions.*

The following are excusable reasons for absence as noted in state and district policy:

1. Evidence that the student is not in proper physical or mental condition to attend school or an educational program. The district may request written statement from the physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuse shall be made in writing, shall state the period of time for which it is valid, and shall not exceed 30 days.
2. An illness in the immediate family, which requires the absence of the student because of family obligations.
3. Medical, dental, chiropractic, optometric or other valid professional appointments. Parents/guardians are requested to make their appointments during non-school hours.
4. A death in the immediate family or funeral for close relatives.
5. Religious holidays.
6. Family trips that can be taken only during the normal school term. The intent of this policy is to provide the opportunity for students to accompany their parent/guardian on a vacation, which cannot be scheduled when school is not in session. *A parent/guardian is required to notify a school attendance officer 48 hours prior to leaving on vacation.* Student vacations or trips without parent/guardian accompaniment are not excused absences.
7. A court appearance or other legal procedure, which requires the attendance of the student.
8. A quarantine as imposed by a public health officer.
9. Attendance at special events of educational value as approved by the school attendance officer.
10. Approved school activities during class time.
11. Special circumstances that show good cause which are approved 48 hours in advance by the school attendance officer.
12. **If excused absences exceed 10 days in a school year, the school may notify parents/guardians that further absences will require a doctor's excuse.**

STUDENTS THIS IS YOUR RESPONSIBILITY **TO STOP BY THE ATTENDANCE DESK TO CHECK OUT AND CHECK IN** ***If a student does NOT check out/in, the absence will be unexcused.***

Failure to follow the appropriate procedure may require a contact between the parent/guardian and an Associate Principal to determine acceptability of the reason for leaving the building.

Should a student become ill while in school a call must be made to a parent from the attendance desk. The parent must speak with someone from the attendance office or Administration who will sign a form for the student to leave.

PRE-ARRANGED ABSENCES

Under Wisconsin State Statute 118.15, students are allowed to be absent up to (10) ten times per school year for any reason. **However, each of these absences must be excused prior to the student leaving.** If the absence is not pre-arranged, or there are extenuating circumstances approved by the administration, the absence will be classified as unexcused. The pre-arranged absences may be handled in writing or verbally with the attendance office. These absences will be logged in the attendance system as EXA. The role of parents is paramount in this process to ensure that your child is not needlessly penalized due to the fact that procedure was not followed. These days should be used judiciously, in that after the (10) ten days, all absences will require administrative approval.

MEDICAL EXCUSE REQUIREMENT

Data proves that attendance and success in school are directly correlated. Students will be allowed ten occurrences of illness per year. **After the tenth occurrence, a medical professional's written note may be required to excuse the absence.** Administration reserves the right to place a student on a medical excuse list if necessary. If your child is placed on the medical excuse requirement, you'll be notified by mail. The expectation will then be a written note from the doctor stating that the illness caused your child to be absent from school. This note will need to list specific dates and times of the absences. Such a note will be required for each absence for the remainder of the year. If no note is presented to the attendance office, the absence will be logged as unexcused and the student will be subject to discipline as outlined in the school truancy policy.

UNEXCUSED ABSENCES

- **FOR UNEXCUSED ABSENCES, AN AUTOMATED PHONE CALL IS MADE TO THE STUDENT'S HOME.**
- **The student may also meet with an administrator.**

HOMWORK REQUEST

Students and parents are asked to access Skyward Family Access or contact teachers through email when needing assignment information due to absences from school. Generally this would be done after **three or more days** of absence. Assignments will be collected and provided to students **in special cases after three days**. ***Please allow 24-hours from time of request before returning to pick up collected assignments.***

LEAVING THE BUILDING

North High School has a closed campus except during lunch periods. ALL students are required to remain inside the building at all other times, except when supervised by a North High School staff member. Any student who must leave the building is required to obtain a building release form from the attendance office. This form must be returned to the attendance office upon the student's return to the building.

TARDINESS

Students who are tardy for any class may lose a percentage of their participation points as outlined by each teacher. Teachers will deal with tardies as a classroom discipline problem. Repeated tardiness will result in teacher contact with the parent/guardian and a counselor referral respectively. **A time limit of 5 minutes will be the standard all hours; a tardy will become an unexcused absence after 5 minutes.**

TRUANCY

Truancy is defined as an absence without a valid excuse from all, or part of the school day. State Statue 118.16(1)(a) "Habitual truant" means a pupil who is absent from school without an acceptable excuse under sun.(4) and section 118.15 for part or all of 5 or more days on which school is held during a school semester. If the student meets the state definition of being "habitually truant", a court referral may be initiated. Students who become "habitual truants" may lose the privilege of:

TRUANCY PROCEDURES

1. For all truanancies (unexcused absences), an automated phone call will be made to the student's home. The student may also meet with an administrator or counselor.
2. A "whole day" of unexcused absence will be defined as 4 or more periods of absence in a day.
3. For any unexcused absence students may receive a noon or after school detention.
4. If a student refuses to serve detention, they will be given a citation by the PSLO (Police School Liaison Officer) **requiring** a court appearance.
5. Upon the fourth unexcused absence, a police citation may be given.
6. If the truancy continues beyond the 5th occurrence, a formal petition for habitual truancy may be filed at any time.

BULLYING

The Eau Claire Area School District shall promote a safe, secure, and respectful learning environment for all students and staff in school buildings and on school grounds, on school busses and at school sponsored activities. Bullying is deliberate or intentional behavior using words or actions intended to cause fear, intimidation or harm. If it is determined that student (s) participate in bullying behavior or retaliated against anyone due to the reporting of bullying behavior may face disciplinary action including: suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate. Please see the Respect Policy section of this handbook for more information. Revised: April 2011 EAU CLAIRE AREA SCHOOL DISTRICT RULES AND REGULATIONS 411.3

CELL PHONES

Students at the high school level shall be permitted to bring personal technological devices to school. However, access to those devices are limited to those times noted below:

Before- and after-school in areas designated by the school principal or designee.

At lunch time on campus in areas designated by the school principal or designee.

In the classroom only at the request and under the supervision of a classroom teacher or designee.

Students are not permitted to use personal technology devices in schools or at school-related events while in restroom or locker room

In no case are students permitted to use personal technology devices in schools or at school-related events while in restroom or locker room facilities. In order to ensure that proper protocol is followed and no mistakes occur, students shall "power down" all such devices prior to entering either restroom or locker room facilities. Any violation of the protocols associated with personal technology device use in restroom or locker room facilities shall result in a ban for personal use by the student during the time that student is enrolled in the Eau Claire Area School District and may result in referral to the appropriate legal authority for possible prosecution.

CHANGE OF ADDRESS

Any student moving from their current residence to another must notify the North High School Registrar immediately 715-852-6614. If the new residence is in the ECASD but outside of the North High School attendance area, parents may request consideration for the student to remain at NHS by filing an "Alternate School Request" form available from <http://www.ecasd.us> or student services.

CHEATING/PLAGIARISM

The faculty/staff of North High School will not tolerate any form of cheating or plagiarism. The consequences for incidents of cheating/plagiarism may include one or more of the following:

- Earning a zero for the assignment, quiz, test, paper, or project.
- A personal contact between the teacher and the student's parents/guardians.
- A discipline referral forwarded to administration and the counselor for inclusion in the student's discipline file.
- A report to the student's academic advisor (e.g. National Honor Society), activities advisor, and/or coach.
- A parent/guardian/student conference with an administrator, the counselor, and the teacher(s).
- Removal from class earning no credit.

Individual departments may have additional descriptions and policies regarding cheating or plagiarism. A parent or student may appeal the consequences of an incident of cheating to the building principal.

DANCE REGULATIONS

NHS dances are open to currently enrolled students. Students with attendance, discipline and/or failing grades may lose the opportunity to attend and/or bring a guest. Discipline concerns could be related to fighting, weapons, drugs/alcohol, truancy, harassment/bullying or other behaviors deemed unsafe. Students who are found to be under the influence will have parents/guardians called regardless of the age of the student.

1. To bring a guest, the North student must complete a Guest Form and obtain an administrator's signature prior to the dance. Students and Guests must also complete the Dance Rules and Expectation Form.
2. Guests must bring approved guest form to the dance with a current picture ID – only 1 guest per student.
3. Once a student leaves a dance, they may not re-enter.
4. All school rules pertaining to student conduct apply.
5. Administration reserves the right to deny a guest from attending.

DIRECTORY INFORMATION

State law allows for the release of "directory data" to parties outside the school unless parents/guardians or adult students request exception to its release. In the absence of written notification to the building principal by September 16, 2019 the following directory data will be released to authorized parties: pupil's name, date and place of birth, telephone number, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, videotapes, degrees and awards received, and the name of the school most recently attended. Unless a written exception is received, student directories including the student's name, telephone number and email address will be printed for use by PTA/PTO's and parent networking programs.

DISCIPLINE

Students who engage in willful, persistent, and disruptive behavior that interferes with the educational process or who engages in hostile behavior on campus or at an off-campus school sponsored/sanctioned activity will be subject to school discipline. The administration reserves the right to treat each disciplinary case on its specific merits; disciplinary action will usually include a written referral placed in the discipline file.

The following list includes, but is not limited to, actions that may result in a disciplinary action:

Violation of classroom/school rules	Dishonesty
Insubordination and/or disrespect	Fighting/Harassment/Intimidation
Possession of a weapon or "look-alike" weapon	Cell phone use during school hours
Truancy	Parking lot violations
Commission of a crime	Tampering with fire alarms
Possession, selling, or consumption of drugs/alcohol	Gross immorality
Cheating/plagiarism	Infraction of bus rules
Use of Ipod/MP3 players or other electronic paging devices	Littering
Use of profane or obscene gestures, language, or clothing	Inappropriate dress
Leaving school without checking out	Violation of any school rules
Use and/or possession of any type of explosive	Use of water pistols or balloons
Eating or drinking in unauthorized areas	Possession or use of Laser Pointers
Forgery: passes, parent notes, phone calls, etc.	

***When the presence of a student is detrimental to the best interest of the school.
An activity deemed inappropriate or disruptive by an administrator***

The following list includes the most recognized forms of discipline:

Verbal warning	Written notification to parent/guardian
Phone call to home	Detention or In School Suspension
School supervised service/restitution	Parent/guardian meeting
Loss of parking privileges	Loss of opportunity to attend Dance(s)
Referral to a district/building specialist or program	Out-of-school suspension
Police referral/municipal citation	Expulsion
Notification to Department of Human Services	Notification to probation and parole

DRESS and GROOMING GUIDELINES

Responsibility for the personal appearance of students enrolled in the Eau Claire Area School District shall normally rest with the students themselves and their parents/guardians. Student dress or grooming shall not, however:

- a. affect the health or safety of students;
- b. disrupt the learning process within the classroom or school; or
- c. be destructive to school property.

In order to assure a healthy and safe school environment for students, the following student dress code guidelines will be enforced:

1. During the school day headwear of any type is not to be worn (unless prescribed by a physician due to medical reasons or for documented religious beliefs). Outdoor jackets and coats should not be worn.
2. No student shall be permitted to wear any clothing or jewelry that contains pictures and/or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, promotion of gambling, illegal drugs and/or gangs. Clothing items that cause intimidation or disrupt the learning of others are prohibited. Students will not wear clothing that defames, insults, threatens, harasses or injures any racial/cultural groups or individuals.
3. Students are expected to wear hairstyles and clothing that will not present a health or safety hazard. Special requirements may be necessary in certain areas such as physical education, art, band, science labs, kitchens, and technology education work areas; i.e. safety glasses, aprons, hair nets, etc.
4. Appropriate footwear must be worn unless exceptions are granted.
5. Students will dress in a way that does not endanger themselves or others and will wear clothing that covers their stomachs, chests, backs, buttocks, and undergarments. Tops are not to be worn that are 1) open backed or totally off the shoulder; 2) overly sheer so undergarments can be seen; or 3) low cut so that cleavage is exposed. Tops and bottoms are to touch or overlap. There should be no exposed midriff.

Students who violate the rules for school attire shall be asked to change or further disciplinary action will be taken, which may include suspension. This code is not intended to limit the right of the building and/or district administration to establish rules or restrictions regarding other paraphernalia or dress that disrupts or threatens to disrupt the learning environment of any school. If there is a disagreement between students and/or parents/guardians and the staff regarding the appropriateness of clothing or other paraphernalia, the principal will use his/her discretion to make the final decision.

Adopted: January 1970; Revised: July 2004 EAU CLAIRE AREA SCHOOL DISTRICT RULES AND REGULATIONS 443.1-Rule

DUE PROCESS

The following due process steps are the procedures for a student and his/her parent to follow in appealing decisions relating to action taken by school personnel. It should be understood that students and parents will be expected to follow the due process steps in the event legal action should be initiated at some later date. Procedures to be followed with suspected or identified students with disabilities shall be consistent with those mandated by law and are specified on the parent placement permission form.

1. After learning, or being notified, of an action taken by the school, parents or an adult student may formally appeal the decision in writing to the administrator involved. This appeal must be received within fourteen (14) days from the first day the parents or student become aware, or were notified, of such action.
2. The administrator involved, within three (3) days of receipt of such written appeal, shall formalize the action in writing and send a letter by registered mail to the parents outlining the specific details relating to:
 - a. violation or infraction
 - b. date of violation or infraction
 - c. period of suspension or other action taken by the school
 - d. any other pertinent information
3. After an appeal has been received and the school's formal reply mailed to the parents, a date for a meeting will be established by the principal, such date no later than seven (7) days after the receipt of the written appeal of the student and his/her parents. Present at the meeting, in addition to the principal and/or the superintendent of schools, or designee, shall be school personnel involved, student, and parents.
 - a. The student will be provided an opportunity to present evidence on his/her behalf at the meeting.

- b. A record of the meeting, including the decision, will be put in writing, and a copy will be mailed to the student and his/her parents.
6. If the student and his/her parents are not satisfied with the conclusion, a second meeting may be requested before the board of education. The principal must receive, in writing, a request for such a second meeting before the board of education, within fourteen (14) days of the mailing of the outcome of the original meeting. The student, or his/her parents, may have counsel and witness at "step 3" and "step 4" of this procedure.

EXPULSION FROM SCHOOL

The following procedures are taken from Wisconsin Statutes 120.13 (1) (6) ©. These procedures are to be followed for all expulsion cases in the Eau Claire Area School District. The Board may expel a pupil from school whenever it finds the pupil guilty of repeated refusal or neglect to obey the rules, or finds that a pupil knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, or finds that the pupil engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health, or safety of others at school or finds that a pupil, while not at school or while not under the supervision of a school authority, engaged in conduct which endangered the property, health, or safety of others at school or under the supervision of a school authority, or endangered the property, health or safety of any employee or school board member of the school district in which the pupil is enrolled and is satisfied that the interest of the school demands the pupil's expulsion.

FIELD TRIPS

The students will follow all bus riding rules as well as North High School rules. Remember field trips are an extension of the classroom and you are representatives of North High School. All discipline will be handled as if situation happened in the school building. Signed parent permission slips must be returned to the teacher *prior* to student being allowed to participate in the field trip.

FOOD SERVICE

The ECASD uses a computerized lunch ticket program. Each student has an account and pin number. Payments can be made to North High School and put in an envelope with the Student's first and last name and grade and given to the kitchen assistants. Payments can also be made through **MYSCHOOLBUCKS.COM**. Debit or credit cards may be used to designate funds to student accounts. Application for Free and Reduced Meals can be obtained from the North Office or at the Board Of Education Food Service Office 715-852-3020. Menu and additional information may be found at the Food and Nutrition website linked from the Eau Claire Area School District website.

FUNDRAISING

All fundraising activities must have administrative approval.

GRADUATION REQUIREMENTS

Every student must earn a total of **23.5 credits** to earn a diploma in the Eau Claire Area School District (see page 18 of this handbook). Students must have the required courses at each grade level, along with the minimum course load each year. See Students Services for listing. Participation in any awards ceremony, including commencement is a privilege. Students who violate school rules may lose their right to participate in such activities. Students must fulfill all obligations to North (return books, fines, etc) prior to receiving graduation ceremony tickets.

HALL PASSES

1. Students cannot be in the halls when classes are in session without a hall pass, which specifically gives the student permission to move from one place to another.
2. Passes must be obtained in advance from teachers involved in the activity.
3. Students are expected to report promptly to the designated area of the pass and stay for the specified time.
4. The attendance office will not issue an admit slip for students who are tardy going from class to class.
5. Any student abusing the pass privilege may be placed on a no pass list.

IN-SCHOOL DETENTION/CAMPUS CLEAN UP

Violations of school or class policy may result in assignment to in-school detention or campus cleanup. The student will be assigned to spend specifically assigned periods in a teacher-supervised area doing work the student has obtained from teachers prior to the detention day or period(s). If your student is absent on the day of scheduled In-School Detention, he/she will be expected to make up the time upon his/her return.

INSURANCE

At the beginning of the school year all students are given information explaining insurance options to parents. These options include both accident insurance and dental accident insurance. If parents decide to purchase either or both of these coverages, all transactions are between parents/guardians and the insurance companies; **the school is not involved in any way**. Parents and students should also note that neither **North High School nor the ECASD carry**

insurance that would cover the damage, theft or loss of personal property, of school property checked out by students, or of merchandise ordered by any school club or organization for resale.

LASER POINTERS

Laser pointers are prohibited at North High School unless specifically authorized by an administrator. Laser pointers are also prohibited on the bus. Laser pointers will be confiscated and students will be subjected to disciplinary action by administration.

LOCKERS

Each student will be issued a locker for the storage of books and equipment. It is the student's responsibility to see that this locker is kept in order and locked AT ALL TIMES. Students are encouraged to have personal identification on all jackets, calculators, spell checkers, etc. **STUDENTS ARE RESPONSIBLE FOR THEIR OWN PROPERTY AS WELL AS THE TEXTBOOKS AND ANY OTHER MATERIALS/EQUIPMENT ISSUED BY THE SCHOOL. School locks must be used. Students will be charged for lost or damaged locks.** All lockers remain the property of the school district and are subject to periodic checks to ensure the locker is being used in a manner consistent with school policy. Individual lockers may be opened and inspected when there is reasonable cause. Items that are contrary to law or school regulations will be seized. Problems with lockers should be reported to the main office. All lockers will be emptied and cleaned at the end of the school term, and fines will be assessed for any damages.

LOST AND FOUND

The Main Office Receptionist is in charge of "lost and found." All articles found in and around the building should be brought to the Receptionist and losses should be promptly reported.

MAKE-UP POLICY

It is the student's responsibility upon returning to school from any absence to check with the teachers involved for assignments and other work missed. The assigning of make-up work should not be construed as being a punishment for being absent, but rather a vehicle to assist students in covering the material that was missed. Teachers will provide missing work and allow two days for each day of an excused absence to complete any work missed. Other mutually agreeable arrangements may be made between the teacher and the student. When a student has been informed in advance of an impending assignment or test and then has been absent from school, the student will be expected to be prepared to turn in the assignment or take the test on the day he/she returns to school. Credit for work completed may be reduced or not counted due to an unexcused absence or for being late.

MEDICATIONS

All medications should be administered at home, rather than at school, whenever possible. When medications are needed during the school day, the ECASD policy and guidelines must be followed. These guidelines are in place for the protection of all students. For ANY medication (prescription or over-the-counter) to be allowed in school, written authorization by a physician/licensed prescriber and parent/guardian must be on file with the school nurse. **Medication Management Forms** can be downloaded from the district website <http://www.ecasd.us/District/Departments/School-Nurses>. This form is valid only for the current school year. It is the responsibility of the student to comply with the school policies/rules relating to student alcohol/drug use. The Eau Claire Area School District assumes no responsibility in circumstances where students bring and consume medication at school without benefit of the procedures outlined within the medication policy.

NHS MEDIA CENTER

HOURS: 7:00 AM – 3:00 PM EACH SCHOOL DAY

The primary function of the North IMC is to support the curriculum of North High School and the Eau Claire Area School District. We strive to help students discover a lifelong passion for reading, learning, and exploring new technologies. The Media Center is available for scheduled classes, quiet individual study, research, and recreational reading. During the school day, classes have first priority in use of all resources. Otherwise, students may use the media center before school, during lunch, after school, and with a pass from study hall. Our resources include approximately 25,000 books, audio books, and magazines, and many online databases which are available on the media center website. A coin operated copy machine is available for student use near the entrance.

Policies:

- Fiction, nonfiction, biography and audio books and back issues of magazines may be checked out for two weeks, and may be renewed as needed. Reference books may be checked out for overnight only. Current issues of magazines are for media center use only.
- Audio CD's, videos (DVD&VHS), and computer software are reserved from teachers' classroom use.
- The media center has twelve general use computers and a networked printer for homework and academic research. As signed Internet Use Agreement must be on file before access is granted. Four kiosk computers are dedicated for searching the IMC collection.

- The materials and equipment in the IMC are acquired and maintained for the education of the learning community; therefore, abuse of equipment and materials violates the civil rights and academic freedom of everyone in the North High community, current and future.
- Fines of .10 per day are charged on overdue materials; reference books carry a fine of .25 per day. In order to attain a parking permit, senior privileges, or an Honor Card, students must resolve all school fines and overdue materials. Also, final clearance through the IMC is required on the senior checklist for graduation.
- No food or beverages other than water are allowed in the media center at any time.

NON-DISCRIMINATION STATEMENT

Eau Claire Area School District Nondiscrimination Policy

If any person believes that the Eau Claire Area School District or any part of the school organization has failed to follow the law and rules of §118.13, Wis. Stats., the Americans with Disabilities Act, Title IX, Title VI, or Section 504 or in some way discriminates against students on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability, he/she can bring or send a complaint to Kay Marks, Executive Director of Human Resources, 500 Main Street, Eau Claire, WI 54701. Ms. Marks can be contacted at 715-852-3051.

Complaints relating to the identification, evaluation, placement or provision of a free appropriate education of a child with a disability shall be resolved by procedures authorized in state and federal law. Also, complaints under federal law commonly referred to as EDGAR complaints (i.e., that the state or a subgrantee is violating a federal statute or regulation that applies to a program) shall be referred directly to the State Superintendent of Schools.

Other complaints will follow the steps identified below:

Step 1 A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the building administrator (principal). The building administrator shall forward a copy of the complaint to the appropriate administrator. For complaints related to school personnel, Kay Marks, Executive Director of Human Resources, should be contacted. For complaints related to the identification/placement/other issues of a special education student, Robyn Criego, Director of Special Education/Student Services, should be contacted. The building administrator shall also send a written acknowledgment of receipt of the complaint to the complainant within 15 working days.

Step 2 The appropriate administrator as identified in Step 1, along with the building administrator and other staff where appropriate, shall be responsible for the investigation of all formal complaints. Following the completion of the investigation, a written report shall be prepared. Unless the parties agree to an extension of time, the findings from the investigation shall be delivered, in writing, to the complainant within 45 days of the receipt of the complaint.

Step 3 If a complainant wishes to appeal a determination by the Executive Director of Human Resources or the Director of Special Education/Student Services, he/she may appeal, in writing, to the Board of Education within 30 days of receipt of the written findings. Within 15 days, the Board shall send a written acknowledgment of receipt of the appeal to the complainant. The Board shall consider all appeals and render a written decision within 45 days of receipt of the appeal.

Step 4 If a complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complainant may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 15 days of receipt of the complaint or made a determination within 45 days of receipt of the written complaint. Appeals should be addressed to: State Superintendent, Wisconsin Department of Public Instruction, 125 South Webster Street, P. O. Box 7841, Madison, WI 53707.

Step 5 Discrimination complaints on some of the above bases may also be filed with the federal government at the Office for Civil Rights, U.S. Department of Education, 111 North Canal Street, Room 1053, Chicago, Illinois 60606.

OUT-OF-SCHOOL SUSPENSION

Students who are under temporary suspension by an administrator's ruling are not permitted to participate in, or to attend any school-sponsored activities either at school or away from the school, or to be on school property, during the period of suspension. When students are temporarily excluded from classes by administrative action, students are eligible to complete assigned test and class work as directed by their instructors.

PARKING LOT/PARKING PERMITS & PRIVILEGES

Use of the parking lot is a privilege. Repeated noncompliance with school rules may result in a student's losing his/her parking lot privilege.

1. If you plan to park during the school year, a parking application must be filled out and returned to the main office during the first week of school or within the first week of a new semester.
2. The permit costs \$50/year or \$25/semester.
3. Students with permits must park in student section of parking lot.
4. Cars illegally parked or without permits visible will be ticketed and may be towed at owner's expense.
5. Students without a parking permit could be issued a parking.

General Rules for Driving and Parking

1. Students must park in designated Student areas with lined parking spaces only. Students may not park in Visitor/Reserved or Staff parking spaces or any parking areas without specific permission from Administration.
2. The speed limit on campus is 10 m.p.h.
3. A complete stop must be made at all stop signs.
4. Students may not loiter in the parking lot or in vehicles before school, during school, afterschool, evenings or weekends.

The Eau Claire Area School District and North High School assume no liability for damaged/vandalized vehicles.

PHOTO ID'S

All students are expected to have a school photo ID on their person. Students will use the ID for several school activities such as borrowing materials from the media center, and computer use.

RANDOM DRUG SEARCHES

The Eau Claire Area School Board has given authorization to the Superintendent of Schools to implement random searches for illegal drugs using drug-sniffing dogs or other methods. At any time, before, during, or after school hours, drug-sniffing dogs will be searching lockers, vehicle parking lot, and any areas, directly supervised, rented, or leased by the school district. These legal random searches are to ensure the safety of the students and staff.

RIGHTS AND RESPONSIBILITIES OF STUDENTS

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. District schools shall foster a climate of mutual respect for the rights of others. Each student is expected to respect the rights and privileges of other students, teachers, and district staff. Students shall exercise their rights responsibly in compliance with the rules established for the orderly conduct of the District's educational mission. The District's rules of conduct and discipline are established to achieve and maintain order in the school. Students who violate District or school rules shall be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to their responsibilities as citizens in the school community. Student's responsibilities for achieving a positive learning environment at school related activities shall include the following:

1. Attending all classes, each day and on time.
2. Being prepared for each class with appropriate materials and assignments.
3. Exhibiting respect for individuals and property.
4. Conducting themselves in a responsible manner.
5. Paying required fees and fines.
6. Observing school rules.
7. Seeking changes in school policies and regulations in an orderly and responsible manner through proper channels.
8. Dressing/appearing in accordance with the school standards of propriety, safety, health, and good grooming.

SCHOOL BUS RIDER POLICIES

Student Transportation 715-839-5116 <http://www.student-transit.com>

ECASD Guidelines For Student Transportation

School buses are the extension of the school. The bus driver, like the teacher of a school classroom, has the responsibility for the safety and welfare of the students. Because students' behavior on the school bus directly affects their safety and the safety of others, the following regulations apply at all times when students are riding the school bus, including school field trips.

1. Students shall follow the instructions and directions of the bus driver at all times.
2. Students should arrive at the bus stop on time, waiting in a safe place off the road.
3. Students will wait until the bus comes to a complete stop before attempting to board.
4. During boarding or exiting from the bus, students will not run.
5. Once seated students will remain seated while the bus is in motion and will not obstruct the aisles with legs, feet or other objects.
6. Students will be courteous to the driver and fellow passengers. Students who have not already been assigned to a seat by the driver will be allowed to sit in any available seat on the bus.
7. Bullying, teasing, threatening or harassing are hurtful and will not be tolerated.
8. To avoid choking, eating or drinking on the bus is not permitted.

9. Loud talking, laughing, yelling, singing, whistling, throwing of objects, standing or changing seats are prohibited. Serious safety hazards can result from noise and behavior that distracts the driver.
10. No part of the body (hands, arms, legs or head) will be put out the window.
11. Nothing will be thrown from the bus.
12. Students will keep the bus clean and be respectful of bus company property. Students and/or parents of students who damage or deface the bus or bus equipment will be responsible for payment of any repairs/damage.
13. Possession of cigarettes, chewing tobacco, alcohol or illegal drugs while on the bus will not be tolerated.
14. Possession of flame or spark producing devices, including matches, lighters, etc. is prohibited.
15. Aggressive and/or physical conduct such as hitting, punching, fighting and inappropriate touch is unacceptable behaviors and will not be tolerated.
16. Possession of weapons such as knives, chains, guns, or any other dangerous item(s) including laser pointers that can inflict injury are prohibited.

Violation of any of the above listed regulations will result in disciplinary action. (See Disciplinary Action Plan addressing school bus behavior) Violations will not be tolerated. Students who do not follow these guidelines can be suspended from riding the school bus.

If actions result in the student or students needing to be removed from the school bus immediately, the Eau Claire Police Department will be called to assist in removing the student(s) from the bus. The student will be released to his/her parent or legal guardian by the Eau Claire Police Department.

Students are assigned to a specific bus to and from school. Parents must request in writing any exception from this rule. Students will not be allowed on or off the bus at a place other than their regular stop unless the bus driver is presented with a written parent request.

Parents and students are encouraged to contact **Student Transit 715-839-5116** regarding any problems with school bus transportation. Students are encouraged to discuss issues with their bus driver (during appropriate times), counselor, or parent. To ensure safe transportation for all involved, it is imperative that the students, parents, bus driver and the bus company work cooperatively together to solve any problems that may arise.

The consequences of inappropriate or unacceptable behavior on the school bus are outlined in the Disciplinary Action Plan and will be imposed for violation of behavior/safety standards that cause danger to students or drivers. Serious or repeated misbehaviors may result in long term or permanent loss of bus transportation privileges. Serious consequences apply for students who hit or bully anyone on the bus.

SCHOOL INFORMATION

North provides information in a variety of ways: The North High School newsletter that is mailed several times during the year and can be found on our North web site <http://www.ecasd.us/North-High-School/Home> provides many sources of information, North News and Announcement you can receive via email, to be added to the list contact North's Partnership Coordinator at 715-852-6607.

SCHOOL NURSE

School nurse Samantha Kewin is available part time at NHS. The nurse's office is located in Student Services. Samantha can be reached by phone 715-852-6631 or fax 715-852-6801. For more information about nursing services and forms visit: <http://www.ecasd.us/District/Departments/School-Nurses>

SCHOOL PROPERTY

Students will be held responsible for any school property issued to them (e.g., ID's, books, athletic equipment, AV materials, candy or other items involved in fund-raising activities, etc.) and will be charged accordingly in case of theft, loss or damage. A list of charges/obligations is in the main office and will be updated quarterly.

SCHOOL RESOURCE OFFICER

The assistance of an officer from the Eau Claire Police Department is available. Appointments may be made by calling **715-852-6722**. In addition to assisting students who may need help with legal issues, the officer can assist students who need advice, instruction, or information concerning the court system, the local police department, or with questions concerning legal consequences of behavior.

SEARCHES/SEIZURE OF PROPERTY

School personnel (the principal, associate principal, or designee) are authorized to search a student's personal property, including school bags, backpacks, purses, electronic devices, and the like, and motor vehicles on school property whenever there is reasonable suspicion that a student has dangerous or illegal items in his/her possession.

Searches of a student's person will be limited to clothing or items being carried. Any unauthorized item found may be removed and given to parent/guardian(s), returned to its rightful owner, or forwarded to law enforcement officials as the circumstances may warrant. Searches may be conducted by law enforcement officers if the officer has a warrant, if the student consents to the search, if the student has been taken into custody, or if exigent circumstances exist (immediate safety concerns as determined by an administrator).

SENIOR PRIVILEGE PROGRAM

The Senior Privilege Program is available to seniors at North High School. Each senior is allowed one hour of release time in addition to their lunch time. This is in compliance with Wisconsin Statute 118.33 7(a). This program allows for a senior student who has demonstrated a high level of maturity and personal responsibility, to leave the school premises for one hour a day. To keep this privilege, a student must remain in good standing at North High.

Qualification Requirements: Each student must have. . . .

- Earned **PRIOR** to the end of their junior year.
- Accumulated 16 credits toward graduation by the end of their junior year, and 19 credits must be accumulated after 7 semesters.
- Passed all courses taken during the semester proceeding the semester for which the application applies.
- The written consent of their parents.
- The written approval of the administration. NOTE: Previous disciplinary record may disqualify the candidate for senior privilege.
- No obligations to the school. This includes any unserved detentions, fines, fees which are delinquent, and any unreturned school property. It is the responsibility of the applicant to clear ALL obligations.
- No record of habitual truancy at North High.

Revocation of SPP could result from:

- Failure to meet qualification requirements
- All suspensions or revocations will be made by an administrator and the student will be reassigned to a regular study hall and not allowed to leave school grounds.
- A parent/guardian may at any time revoke their approval of this program by mailing a note to that effect to North High School.

STUDENT FEES/FINES

1. Seniors who owe school fees and/or fines will not be issued graduation admission tickets for use by family members and friends. All fines and fees are payable to the NHS financial secretary during the regular school day in the NHS office. If compelling financial circumstances prohibit immediate payment of fees and/or fines, be sure to consult an administrator.
2. Students who owe fees/fines may be denied parking privileges; issuance of Honor Card; field trips; school-sponsored activities, etc.

STUDENT PROPERTY

The Board of Education does not carry insurance covering students' property stolen from school. (See "Insurance" and "Searches/Seizure of Property".)

SUSPENSION OF STUDENTS

1. A pupil may be suspended for failure to comply with school rules (such rules may be made either by the Board of Education, the administration, or a principal or teacher properly designated by the district administration) or for conduct of the pupil either at school or under the supervision of school authorities which endangers the property, health, or safety of others, or for knowingly conveying any threat or false information concerning an attempt or alleged attempt to destroy any school property by means of explosives.
2. The pupil must be advised of the reason(s) for the proposed suspension before suspension begins.
3. Prompt notice and reasons for the suspension must be given to the parents/guardians of a minor pupil.
4. Where a notice of expulsion has not been sent, the suspension may be for not more than five (5) school days.
5. Where a notice of expulsion has been sent under 120.13 (1) ©, the suspension may be for not more than fifteen (15) consecutive school days.
6. The suspended pupil or his/her parent/guardian may, **within five school days following the commencement of the suspension**, request a conference with the school district administrator or his/her designee who shall be someone other than a principal, administrator, or teacher in the suspended pupil's school.
7. If the administrator or his/her designee finds that the suspension was "unfair or unjust" or that was "inappropriate, given the nature of the alleged offense," or "that the pupil suffered undue consequences as a result of the suspension", then "reference to the suspension" must be expunged from the pupil's school records.
8. Such findings, described in no. 7 above, must be made within fifteen (15) days of the conference between the administrator or designee's conference with the pupil or his/her parent or guardian.

9. The suspended pupil must be allowed the opportunity to take quarterly, semester, or grading period exams missed during the suspension period.

TELEPHONE/MESSAGES

It is difficult to deliver messages to students due to student's schedule, size of building, number of students and available staff to assist with this task. In extreme emergencies, students may be sought out and located. The public address system will not be used for this purpose. A telephone is available for student use in attendance office area.

TEXTBOOKS

Any excessive wear of the textbook beyond normal usage must be paid for by the student to whom the book was issued.

TOBACCO POLICY

Students are not permitted to use or carry tobacco of any form at any time:

1. On the school bus
2. In vehicles on school property
3. In the school building
4. On the school grounds and parking lot

Tobacco of any form is not to be carried by any student. This includes electronic or "E-Cigarettes", Vapes, Juuls and chewing tobacco. If a student chooses to violate this rule, he/she may be issued a citation in accordance with the Eau Claire Municipal Ordinance and/or school consequences. Using or possessing tobacco, in accordance with the State of Wisconsin, is no longer allowed in school building or on school grounds by parent, guardian, employee, student etc. Failure to follow this law may result in a fine and/or municipal citation and/or school disciplinary action. In addition, matches and lighters may not be carried by students or kept in lockers.

TRANSCRIPTS

Current students may obtain an official transcript at Parchment.com. All transcript requests will be processed by North High School within two business days.

USE OF SCHOOL COMPUTERS

School computers are the property of the Eau Claire School District. All files stored on school computers should not be considered private as they may be viewed by authorized school personnel at any time. Attempts to circumvent security and/or damage school computers will be viewed as trespassing and vandalism. Appropriate legal action by the school district will be taken and consequences will be administered. Students will be required to sign the appropriate use policy for the district as well.

VISITOR PASSES

Visitors parents/guardians are welcome to visit N.H.S. A visitor's pass should be obtained from the receptionist. Other than parents/guardians, people are not to be on the school premises without specific pre-arranged authorization from the administration. Student visitors are not allowed during the school day.

WEAPONS

No one shall possess a weapon on school property, school buses, or at any school-related event. Weapons include articles commonly used or designed to inflict bodily harm and/or to intimidate other persons as well as articles designed for other purposes which are used or intended to be used in a manner that would inflict bodily harm and/or to intimidate (i.e., toy weapons or replicas of weapons, laser pointers). Students violating the policy on possession of weapons will be subject to serious disciplinary action, including possible suspension and/or expulsion. In the case of possession with intent to threaten or cause bodily harm to others or to cause property damage, law enforcement officials will be notified, parent/guardian will be notified, and student expulsion will be considered.

WORK PERMITS

Wisconsin Statutes require that everyone under eighteen with a job must have a work permit. These are issued at the NHS office. When a permit is requested, the following must, by law, be submitted.

1. A letter from your prospective employer, which includes the employer's address, phone, and job position.
2. A letter from your parent/guardian granting permission for you to work.
3. A birth certification, baptismal certificate or Wisconsin State Driver's License.
4. A \$10.00 fee that should be paid by the employer.
5. Your social security card (Wisconsin State Law)

GRADUATION REQUIREMENTS

Every student must earn 23.5 credits to qualify for a diploma from Memorial and North High Schools.* Thirteen and one-half credits are in required courses. Eight and one-half credits are electives. *Listed below are the required courses by grade:*

FRESHMAN YEAR

ENGLISH 9	1.0 Credit
MATHEMATICS	1.0
U.S. HISTORY 9 <u>or</u>	
AP U.S. HISTORY	.5
EARTH SCIENCE	.5
PHYSICAL EDUCATION 9	.5
HEALTH	
	.5

SOPHOMORE YEAR

ENGLISH 10	1.0
MATHEMATICS	1.0
WORLD STUDIES <u>or</u> AP	
EUROPEAN HISTORY	1.0
BIOLOGY	1.0
PHY ED 10	.5

JUNIOR YEAR

ENGLISH 11	1.0
PHYSICAL SCIENCE	1.0
<i>(Astronomy/Geology, AP Chem, Chemistry, Environmental Science, Oceanography/Meteorology, Physics or AP Physics)</i>	
MATHEMATICS	1.0
PHYSICAL EDUCATION 11	.5
CIVICS AND PUBLIC LIFE	
<u>or</u> AP U.S. GOV'T	.5

SENIOR YEAR

ENGLISH 12	1.0
SOCIAL STUDIES	.5
<i>(Economics or AP Microecon)</i>	
SOCIAL STUDIES	.5
<i>(Psychology, AP Psychology, Sociology/Social Issues)</i>	
SCIENCE	.5

*Freshman and Sophomores must be registered for a minimum of 6 classes **each semester** with a maximum number of classes of 7 each semester.*

*Juniors and Seniors must be registered for a minimum of 5 classes **each semester** with a maximum number of classes at 7 each semester.*

* ECASD High School Requirements

- 4 credits English**
- 3 credits Social Studies (US History, World Studies, Civics, Economics, Psychology/Sociology)**
- 3 credits Science**
- 3 credits Math**
- 1.5 credits Physical Education**
- .5 credit Health (typically taken during freshman year)**
- 8.5 credits Electives**

Post-Secondary Readiness

Post-secondary readiness is an educational framework designed to ensure all students are academically, socially, and emotionally prepared for continued training and education after high school.

What does post-secondary readiness mean for students?

For some students, post-secondary readiness may mean a four-year university; for some, it may mean technical college; for others, the military, etc. Post-secondary readiness means students will have the choice after they exit our system of which path they wish to follow. This choice will not be made for them because they did not receive the necessary preparation. An integral part of post-secondary success includes social/emotional competencies such as cultural awareness, perseverance, forming relationships, and adapting to the demands of a complex society. Equally important to academics and social/emotional learning are opportunities that provide both personal meaning and value to students, as well as experiences that allow students to explore potential career interests.

Below are some resources that might be helpful for students as they look at *post-secondary readiness* and their high school experience.

University of Wisconsin System	http://www.uwsa.edu/
UW System - Help	http://uwhelp.wisconsin.edu/index.aspx
Advance Placement Courses	http://uwhelp.wisconsin.edu/testing/ap.aspx
Wisconsin Technical College System	http://witechcolleges.org/
Minnesota State Colleges & Universities	http://www.mnscu.edu/index.php
Federal Student Aid – Free Application	http://www.fafsa.ed.gov/
PLAN Testing	http://www.act.org/plan/
ACT Testing	http://www.act.org
SAT Testing	http://sat.collegeboard.com/home
Student Loan Information	https://www.mygreatlakes.org/
Post-Secondary & Students with Disabilities	http://www.going-to-college.org/
United States Military	http://www.usmilitary.com/
Career Cruising/ACP	https://www.careercruising.com/ACPSchool/

North High School Student Services Department Web Page
<http://www.ecasd.us/North-High-School/Main-Office/Student-Services>

STUDENT ACTIVITIES

One of the most rewarding experiences one can have at North High School comes in the form of involvement in our co-curricular program. We encourage you to take advantage of these opportunities and get the most out of your years at North High School. This list is not a complete list; see the Activity Board in the Commons area for clubs and activities and in the Husky Howl and Northwords.

Academic Decathlon	Fishing Club	Mock Trial
Arrive Alive	Forensics	Multi-Cultural Club
Art Club	French Club	National Honor Society
Bowling Club	German Club	Paintball Club
Chess Club	High School Challenge	Powerlifting
Dance Team	Hmong American Peem Tsheej Club (HAPTC)	S.A.D.D.
DECA	Husky Howl	Skills USA
Ecology Club	Husky Moon Theatre Company	Spanish Club
Electric Vehicle Team	Japanese Club	Special Olympics
Family, Career and Community Leaders of America (FCCLA)	Key Club	Student Council
Fellowship of Christian Athletes	Math Team	The Blue Print
		Youth in Government (YIG)

ATHLETICS

North offers the following interscholastic sports:

FALL

Cheer
Cross-Country
Golf - girls
Football
Soccer – Boys
Swimming - girls
Tennis - girls
Volleyball

WINTER

Basketball
Cheer
Dance
Gymnastics
Hockey
Swimming - boys
Wrestling

SPRING

Baseball
Golf - boys
Tennis - boys
Track & Field
Soccer - Girls
Softball

ATHLETIC CODE MEETINGS: *All Incoming Athletes must attend and athletic code meeting with a parent/guardian. Please call the Athletic Office at 715-852-6608 for the dates and times of the code meetings.*

NOTE: No sporting events or extracurricular activities are preprinted in this planner. Please check the North High School Website for up to date event schedules.
<http://www.ecasd.us/North-High-School/Home> or
<http://www.bigriversconference.org>

Students should approach their use of technology resources with the understanding that all of the school rules and expectations that apply to in-person interactions and to the student's general conduct while at school or while under the supervision of a school authority also apply to their use of District and personal technology, their online conduct, and their electronic communications. This document and various other District policies, rules and regulations include additional requirements and expectations that are directly related to the use of technology resources and electronic devices.

Policies, rules, and regulations cannot directly address every situation that a student may encounter. Therefore, an additional aspect of "acceptable use" is that the District expects each student who uses District and personal technology resources to take an appropriate degree of personal responsibility for exercising sound judgment in his/her use of technology and in his/her technology-related activities and communications.

The District's technology resources, including the District's technology-related equipment, software, networks, network account, and Internet access, are open to limited and regulated use by students as a privilege. Each student who uses the District's technology resources is required to follow the District's established expectations for acceptable use and District core values.

In general, "acceptable use" means that a student is required to use technology resources in a manner that:

1. has a legitimate educational or other school-authorized purpose;
2. is legal;
3. is ethical (including, for example, avoiding plagiarism);
4. avoids harm to any person (including, for example, making threats, harassing or bullying someone, violating someone's privacy, accessing another person's accounts, records or files, etc.);
5. avoids harm to property (including, for example, damaging hardware, software, equipment, another person's work or electronic files, etc.);
6. avoids accessing or transmitting harmful or inappropriate material;
7. is respectful of others; and
8. is consistent with all applicable school notices, rules, and regulations, as well as any additional directives or instruction that may be provided by District staff.

If a student wishes to use technology (including engaging in electronic communications) in a manner that is secured, private, and not accessible to the District, he/she should not use the District's technology resources.

If a student uses District technology resources in a manner that violates the District's expectations for acceptable use, or any other established policy, regulation, rule, or directive, the student is subject to possible discipline. Examples of possible consequences for improper use of technology include the following:

- a. Suspension, restriction, or revocation of the privilege of use of District technology resources;
- b. The imposition of academic consequences for academic-related violations;
- c. Suspension and/or expulsion from school; and/or
- d. Referral to law enforcement.

If a student has a question concerning any policy, notice, rule, regulation or directive that relates to technology resources, or if a student encounters a situation in which they are uncertain about any expectation for acceptable use or about how to proceed, the student should contact a teacher or an administrator to obtain appropriate guidance.

Referenced Acts, Statutes, Instructions: §120.13(1), 943.70, 947.0125, Wisconsin Statutes

Cross Reference: 527, Staff Acceptable Use of Technology; 364.1-Rule, Internet & Other Computer Networks Use Guidelines for Students; 364.1-Exhibit, Internet Use Agreement

Adopted: June 1996

Revised: June 2002, September 2010

North High School Expectations

Expectations	Respectful	Responsible
All Settings	<ul style="list-style-type: none"> • Speak politely and use school appropriate language • Respond positively when spoken to • Maintain personal space • Be honest • Be courteous to others • Report concerning behaviors • Follow rules for electronic device use 	<ul style="list-style-type: none"> • Follow dress code • Stay in designated areas • Model positive behaviors • Dispose of litter and recycle • Be ready to participate • Arrive on time • Report to supervised activities after school
Commons/Lunch	<ul style="list-style-type: none"> • Wait your turn in line • Use conversational voices • Use good manners • Follow adult directions 	<ul style="list-style-type: none"> • Clean up after yourself and return trays • Pay for all food items selected • Eat during assigned lunch shift • Stay in commons area until dismissal • Know your lunch PIN
Hallway	<ul style="list-style-type: none"> • Be considerate of other classrooms • Be modest with displays of affection • Respect personal space 	<ul style="list-style-type: none"> • Keep moving and stay to the right • Use time wisely (bathroom and drinks) • Bring hall pass • Plan your route
Classroom	<ul style="list-style-type: none"> • Pay attention to staff and instructions • Listen when others are speaking • Consider other points of view • Use respectful language • Stay in classroom until dismissed 	<ul style="list-style-type: none"> • Have needed materials • Follow classroom rules including electronic device use • Complete assignments on time • Ask for help when needed • Report to and stay in assigned class or study hall
Bathroom/ Locker Room	<ul style="list-style-type: none"> • Clean up after yourself • Keep cell phones put away • Use locker room only for PE and athletic practice • Report any problems to staff 	<ul style="list-style-type: none"> • Use time efficiently • Wash hands • Obtain a bathroom pass • Use nearest bathroom
Parking Lot	<ul style="list-style-type: none"> • Take turns yielding with other drivers • Use available trash cans • Be considerate of neighborhood 	<ul style="list-style-type: none"> • Be mindful of pedestrians • Drive slowly • Display parking permit
Office Areas	<ul style="list-style-type: none"> • Check in and out with attendance staff • All visitors sign in • Sit quietly while waiting 	<ul style="list-style-type: none"> • Clear up unexcused absences within 24 hours • Have pre-excused absences approved in a timely manner