



## JOB DESCRIPTION

<b>Job Title</b>	Seasonal Worker – Building Cleaner
<b>Department</b>	Buildings & Grounds
<b>Reports To</b>	Building Services Manager
<b>Classification</b>	Buildings & Grounds
<b>Location</b>	
<b>Salary</b>	On Schedule
<b>Length of Contract</b>	Limited Term

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws.

## Job Summary

The Seasonal Worker Building Cleaner works seasonally from June through August to assist in cleaning and maintaining all Eau Claire Area School District facilities. The Seasonal Worker Building Cleaner performs work under the direction of the Director of Buildings and Grounds and/or Building Service Managers and may work at various locations throughout the district.

## Essential Job Functions

- Cleans and maintains all areas of the school: sweeps, mops, scrubs, and polishes floors; paints and washes walls, windows, and woodwork; dusts, polishes, arranges, and moves furniture and equipment.
- Vacuums and shampoos carpeting.
- Operates all custodial cleaning equipment.
- Cleans restrooms and replenishes supplies.
- Waters lawns, trees, and shrubs; pulls weeds.
- Sees to the removal of garbage and wastepaper.
- Replaces light bulbs, and cleans light fixtures.
- Sets up equipment, chairs, risers, choral equipment, and bleachers for school and public events.

## Ancillary Job Functions

- Assists staff and students of the school in matters of safety and health.
- Assists in minor maintenance work as needed.
- Performs other related duties as assigned.

**Required Qualifications** – Required qualifications to effectively perform the job at the time of hire. An equivalent combination of education, training, and experience will be considered. Additional requirements and/or substitutions may be requested and require the approval of HR.

- 16 years of age or older.

**Knowledge, Skills, and Abilities** – May be representative, but not all-inclusive, of those commonly associated with this position.

- Entry level knowledge of cleaning methods.
- General maintenance skills.
- Basic computer skills.
- Any craft skills.
- Ability to interact constructively with the public and staff at all levels.
- Ability to administer and receive constructive criticism.
- Ability to work independently without direct supervision.

**Work Environment** – Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- May be exposed to wet/humid conditions, inclement outdoor weather conditions, extreme temperatures, moving mechanical parts, risk of electrical shock, potentially hazardous bodily fluids, or potentially hazardous or cancer-causing agents/chemicals.

**Physical Requirements** – The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Must be able to hear, feel attributes of objects, grasp, push, stand/walk, reach, stoop/kneel/crouch, climb/balance, and operate mechanical equipment.
- Must have clarity of vision, three-dimensional vision, precise hand-eye coordination, and ability to identify and distinguish colors.
- May occasionally be required to lift up to 75 pounds.