



## JOB DESCRIPTION

<b>Job Title</b>	Reading Interventionist
<b>Department</b>	Teaching and Learning
<b>Reports To</b>	Building Principal
<b>Classification</b>	Certified
<b>Location</b>	Elementary
<b>Salary</b>	On Schedule
<b>Length of Contract</b>	On Contract

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws.

## Job Summary

The Reading Interventionist is responsible for supporting student achievement in the area of English Language Arts, with special attention to reading. The Interventionist provides individual or small group instruction to students who are struggling academically. This position is also responsible for monitoring, reporting, and communicating student progress and performance.

## Essential Job Functions

- Provides high quality instruction to individual students and small groups
- Uses data to provide instruction to students and to bring their skills to grade-level
- Collaborates with teachers, administration, and families to help identify best practices for individual and small groups of students
- Uses identified research-based interventions focuses specifically on individual student needs
- Maintains data-based documentation of continuous monitoring of student performance and progress
- Provides data to school teams and participates in decisions about student progress
- Communicates with teachers, administration, and families regarding student progress
- Assists with identifying students for placement in intervention groups
- Participates in meetings with teachers, administration, and families to discuss student placement and progress
- Provides diagnostic assessments for students as needed
- Provides input for program development
- Supports implementation of assessment tools and data management systems

### **Ancillary Job Functions**

- Attends the appropriate trainings to improve knowledge and skills
- Provides staff development opportunities
- Performs other related duties as assigned

**Required Qualifications** – Required qualifications to effectively perform the job at the time of hire. An equivalent combination of education, training, and experience will be considered. Additional requirements and/or substitutions may be requested and require the approval of HR.

- Possession of Wisconsin Reading Teacher License 1316
- Certification for applicable grade levels
- Three years of successful classroom teaching experience at the elementary level
- Demonstrates an understanding and use of equitable and culturally responsive practices

**Preferred Qualifications** – Highly desired education, training, and/or experience that may be helpful in performing the job, if applicable.

- N/A.

**Knowledge, Skills, and Abilities** – May be representative, but not all-inclusive, of those commonly associated with this position.

- Excellent interpersonal and communication skills
- Ability to apply instructional strategies on differentiation
- Strong organizational skills
- Ability to multitask needs between multiple schools
- Knowledge of collaboration practices, team teaching practices, and special education
- Ability to collect data and make course placement recommendation for students
- Ability to build and maintain effective relationships with school administrators, staff, students, and families
- Ability to travel to multiple District buildings in compliance with District driving policy

**Work Environment** – Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Normal office/classroom environment and moderate noise levels

**Physical Requirements** – The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Frequently required to talk and hear
- Must be able to have repetitive wrist/hand/finger movement to work on computer and/or related office equipment