

## POSITION DESCRIPTION

<b>TITLE:</b>	Gifted Education Resource Teacher (6-8)	<b>SUPERVISOR:</b>	Middle School Building Principals
<b>DEPARTMENT:</b>	Middle Schools	<b>CLASSIFICATION:</b>	Certified

### I. **Accountability Objectives:**

The Gifted and Talented Resource Teacher provides services to students, teachers, administrators, and parents in order to meet identified students' needs. The position requires the identification and programming of high ability students in the five areas of intellectual, specific academic, creativity, the arts, and leadership. The position has district-wide responsibilities under the direction and coordination with the Gifted Education Coordinator and the Director of Secondary Education.

### II. **Position Characteristics:**

Salary: On schedule  
Length of Contract: 189 days

### III. **Position Relationships:**

Reports to: Middle School Building Principals  
Coordinates with: Gifted Education Coordinator, Director of Secondary Education, classroom teachers, principals, district specialized staff, parents  
Type of coordination: Identification and programming of high ability students

### IV. **Position Qualifications:**

- A. Required experience and training:  
Any certification that covers grades 6-8.
- B. Desired experience and training:  
Experience in teaching high ability students, understanding and ability to apply instructional strategies on differentiation.
- C. Special requirements of the position:  
Broad knowledge of secondary education goals and objectives; strong academic background, particularly in mathematics, language arts, and writing; ability to conduct staff development; strong organizational skills; ability to interact with parents, teachers, students; skill in identifying and implementing programming options.

### V. **Position Responsibilities:**

- A. Develops and maintains an ongoing student identification process through the use of a talent pool.
- B. Develops classroom enrichment programming for identified students.
- C. Develops appropriate placement options for students in Tier 2 and Tier 3 within the Response to Intervention framework.
- D. Provides direct services to students.
- E. Assists administration and staff to create necessary flexibility in scheduling to provide optimal opportunities for Tier 2 and Tier 3 students.
- F. Provides materials and information to help create an environment that provides options for the exceptional needs of gifted students.
- G. Develops and implements consistent gifted programming at the building level.

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- H. Provides staff development opportunities.
- I. Models lessons on various subjects and skills for teachers and students.
- J. Assists classroom teachers in differentiating curriculum.
- K. Develops and monitors Differentiated Educational Plans (DEPs) for Tier 2 and Tier 3 students.
- L. Communicates with parents, teachers and students on a regular basis, including hosting informational meetings at the building level.
- M. Serves on district curriculum and assessment cadres.
- N. Communicates and coordinates with building principal and Continuous Improvement Committees.
- O. Attends scheduled department meetings.
- P. Performs other duties as assigned.

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*New:*

*Revised:* 5/2006, 10/2010

*Location:* R:\Position Descriptions\Certified\Gifted Education Resource Teacher K-5.doc