

**Eau Claire Board of Education**  
**Monday, May 16, 2016**

*Generated by Patrice Iverson*

**Members present**

Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, and Charles Vue

**1. REGULAR MEETING - CALL TO ORDER**

Following the Pledge of Allegiance, President Hambuch-Boyle called the meeting to order at 7 p.m. Board Secretary Patti Iverson confirmed that the meeting had been properly noticed and was in compliance with the Open Meeting Law.

**2. PUBLIC FORUM**

Rich Spindler moved, second by Joe Luginbill, to suspend the rules to allow up to an additional 15 minutes of Public Forum time. Carried by unanimous voice vote.

Bill Blackburn spoke about concerns with the new facility rental agreement proposal. Namely, cancellation fees, the requirement that supervisors be on site 30 minutes before their scheduled event, and asking that staff be more lenient and community friendly with regards to guidelines that they follow.

Marcy Nelson is a student at Memorial. She was concerned about the music program and felt that one person managing the entire program was not enough. The resignation of the choir teacher was a result of him being asked to do a job that is meant for two people.

Olivia Craker is a freshman at Memorial and was saddened by the resignation of their choir teacher. She said he is an excellent teacher but is over worked and over stressed. She felt the choir program would die out if another choir teacher is not added.

Dan Wilson spoke on behalf of the ECAE with regards to the \$1,000 penalty imposed for staff who don't meet the wellness requirements. He said there were 400 staff members that had to pay this penalty. Some of them thought they had completed everything but found out all of the documents hadn't been received by SHP. With the proposal to freeze salaries for those who haven't met the requirements, staff could have their career earnings reduced by \$23,000. He said the purpose of the wellness requirements are to make sure staff lead a healthier life and catch significant health issues early. He said there have been some slight improvements but the medical bills

continue to climb. He wondered if these requirements were doing what we intended them to do. He asked the Board to remove the wellness requirements or to at least delay the proposal for a year.

Bev Christianson works in the facility use office and schedules the groups that apply for use of District facilities. She urged the Board to consider changing the requirements for animals in District buildings to animals in all facilities, including grounds. She said that would prevent giving rental contracts for things like a petting zoo, camel rides in the soccer fields, etc. She said with regard to the supervision requirements of 30 minutes, she asked that it be changed to 15 minutes because doors aren't open until 10-15 minutes before a scheduled event. She said if groups didn't follow this rule, they could get a warning first and could lose future gym time. She felt the financial penalty could be added next year if these steps aren't effective. For cancellation fees, she noted that none of the groups have to apply in June for building rental, that's just when they can start booking them. They could apply later in the year once they know their schedule.

Ann Meyer talked about the salary schedule for secondary office assistants in the hourly group. She said this position would be on the same salary schedule as hall monitors and parking lot attendants. She feels the position has greater responsibilities and should be compensated at a higher rate. She proposed that the secondary office assistant be moved to level 6A. She said there doesn't seem to be a procedure in place when employees feel a position should be reclassified, and she asked the Board to consider establishing a procedure.

Stephanie Harvey spoke about the facility use proposal. She felt the 30 minute requirement for supervisors to be at events before they start needed to be looked at as well as the penalties that are charged per time to cancel. She also questioned why Eau Claire Parks & Recreation has user priority #1 and has no restrictions or penalties for cancelling. She said many of the facility rentals are for adult groups and they can schedule facilities before youth groups can rent them. She asked that the Board determine if current user classifications are appropriate and if the priority is for children to use the facilities or adults.

Mark Goings spoke as president of ECAE. He said that the District is looking for a system that attracts and retains high quality staff; one that is relevant and market fair. The certified staff have 25 steps while others have 9 steps. He said the transition plan treats all staff equally by applying one step of movement for all returning staff members. He said when it comes to steps, does the Board need to be equal or is it more important to be equitable? He said a key factor that is hurting morale is staff don't know if they will ever

move on the salary schedule. He felt that morale would improve if a person has hope. If the Board commits to regular step movement, staff will see a career path and a future for themselves in Eau Claire.

Rachel McKinley is a Memorial choir student and she feels students are missing an important experience of developing a bond with their choir teacher because there is so much turn over. She encouraged the Board to add staff to provide the best education and experience for each students.

McKenna Scherer said that choir programs being cut at the middle school level limits students' exposure to music, which contributes to the lack of students registering for music classes at high school. She said one person cannot handle the entire choir program at Memorial.

### **3. BOARD/ADMINISTRATIVE REPORTS**

#### **3.1 Superintendent's Report**

Dr. Hardebeck reviewed the upcoming Board of Education events.

Dr. Hardebeck welcomed Memorial senior Aubrey Roberts who was recently selected as a finalist to receive the prestigious 2016 WIAA Scholar Athlete Award. Aubrey was one of 32 seniors in the state to be honored for scholastic and athletic excellence. There were 820 seniors nominated throughout the state. Aubrey has a 4.0 GPA and is the reigning cross country and track & field state champions, and she is very involved in civic and community activities as well.

Memorial Student Representative, Jason Lin, was accepted at six of the eight Ivy League Schools and was wait listed for the remaining two schools. Memorial staff could not remember another student who had achieved this accomplishment. Jason will be attending Stanford in the fall.

Dr. Hardebeck congratulated both students.

#### **3.2 Board President's Report**

President Hambuch-Boyle said a community group has been meeting and have started "Support Eau Claire Public Schools." They are developing a website and informational materials to help explain public funding in Wisconsin. She also announced that she and Dr. Hardebeck will be presenting funding information as part of the Chamber's Eggs & Issues session and noted that the District's Celebration of Service Banquet will take place on May 25<sup>th</sup>.

Ms. Hambuch-Boyle said that Rich Spindler will be resigning his position on the Board effective June 21<sup>st</sup>. The process for finding a replacement will be set in motion.

Board members received a book to read that Charles Vue brought back from the NSBA convention.

Ms. Hambuch-Boyle said a full Board orientation will be held on June 27<sup>th</sup> from 5 p.m. to 8 p.m. (This date will be updated as not everyone could make it on the 27<sup>th</sup>.)

Kathryn Duax was recognized for being on the Policy & Governance Committee since 2009.

Jason Lin was presented a gift on behalf of the Board of Education for serving as the Student Representative. Emily Surges also received a gift when she arrived later in the meeting after a choir concert. They were both thanked for their service!

President Hambuch-Boyle offered cookies to those in attendance made by the Culinary Arts Program at Memorial.

#### **4. STUDENT REPRESENTATIVE REPORT**

Jason Lin shared an update on events taking place at Memorial.

#### **5. OTHER REPORTS**

##### **5.1 Board Committee Reports**

Policy & Governance reviewed Policy 447.3 regarding student expulsions and suspensions and will now share recommended updates with appropriate stakeholders for feedback. They also reviewed Policy 188 regarding input during the public forum portion of the meeting and discussed that process. A new policy on student voter registration is being developed. The committee will also look at Policy 454 to add language about sex trafficking and updating Policy 133 to comply with new legislation regarding Board vacancies.

The Demographic Trends Committee has two vacancies: one for a community representative and another for a business representative. They have received 22 applications so far for these positions.

Budget Development talked about the Student Transit contract, building

rental use and facility charges, as well as compensation restructuring and the transition to the new model.

## **5.2 Legislative Update**

Chris Hambuch-Boyle said that the District has not received anything from DPI relative to the new federal mandate on transgender issues. She shared the Board's policy as well as a handout the District received giving significant guidance for the federal issues. The Policy & Governance Committee will use that information to assist administration in drafting Administrative Rules.

## **6. CONSENT RESOLUTION AGENDA**

Motion by Joe Luginbill, second by Charles Vue, to approve the following consent resolution agenda items:

- Minutes of May 2, 2016
- Minutes of Closed Session - May 2, 2016
- Financial Report - April 2016
- 2015-16 Budget Adjustments
- Gifts in the amount of \$25,150.45 for the period of April 1, 2016 through April 30, 2016.  
Payment of all bills in the amount of \$3,847,549.20 and net payroll in the amount of \$5,229,361.05 for the period of April 1, 2016 through April 30, 2016.
- Employee Handbook Modifications for 2016-17

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

## **7. INDIVIDUALLY CONSIDERED RESOLUTION(S)**

### **Human Resources - Employment Report**

The Board expressed concern with the number of staff leaving the District. Dr. Hardebeck said that when staff leave the District, they have the option of completing an exit survey or scheduling a face to face visit with Kay Marks or Dr. Hardebeck.

Motion by Joe Luginbill, second by Charles Vue, to approve Human Resources – Employment Report for May 16, 2016.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

### **Authorization to Executive Directors**

It was noted that the authorization was requested through September 12 so that any last minute hires can be taken care of before the school year starts on September 1. All actions taken by the Executive Directors will be brought to the Board for approval at the next Board meeting following such action.

Motion by Richard Spindler, second by Jennifer Fager, to authorize the Executive Director of Human Resources to accept recommendations for hire, accept resignations, retirements and leave of absence and recall from layoff for the 2016-2017 school year and authorize the Acting Director of Business Services to approve business transactions through September 12, 2016.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

### **Appointments to Board Committees**

Motion by Joe Luginbill, second by Kathryn P Duax, to accept Board Committee appointments for 2016-2017.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

### **Student Transit Contract Extension**

Motion by Joe Luginbill, second by Kathryn P Duax, that the Board of Education approve the transportation contract extension between the Eau Claire School District and Student Transit - Eau Claire, Inc. for the period July 1, 2018 through June 30, 2020.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

### **Building Rental Fees & Facility Rental Conditions of Use**

Abby Johnson, Acting Director of Business Services, said a meeting took place earlier in the day to discuss several of the concerns that were also

raised during the public forum. She said there was an extensive discussion about cancellation fees and a desire to extend the advance notice to 7 days for cancellations. It was also suggested that the cancellation fee be waived if the 7 day requirement was met. There was also discussion about the requirement for supervisors to be present 30 minutes before events, especially since the buildings aren't open until 10-15 minutes before events. Staff originally brought this proposal forward because there was concern for students arriving early with no supervision. Custodians have had to watch these children and it has taken them away from doing their jobs.

Abby Johnson said the agreement for having first choice of rentals with Eau Claire Parks & Recreation has been in place for some time, and it could be reviewed. Some Board members felt there may need to be a discussion with regards to facility use by Parks & Recreation and municipal organizations to talk about moving forward beyond the proposed agreement.

It was suggested that the agreement be referred back to the Policy & Governance Committee to clean up details with regards to animals in district facilities, to adjust the cancellation fee, to consider moving facility rentals for adults down a priority level, and to consider keeping the 15 minute requirement for supervisors before events or to add a clause that buildings will be open and accessible when supervisors are required to be there.

Motion by Joe Luginbill, second by Charles Vue, to approve building rental fees and Facility Rental Conditions of Use.

Motion failed

No: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Motion by Kathryn P Duax, second by Charles Vue, to take building rental fees and the Facility Rental Conditions of Use Agreement back to committee to update.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

### **Approve Salary Schedule from Compensation Committee**

Executive Director of Human Resources Kay Marks said the Board will be asked to select one of two options for each of the three employee groups. In addition, the Compensation System Plan should be approved for all groups.

The Board discussed the issue raised by Dan Wilson about the wellness requirements and postponing a decision until Security Health Plan's implementation of a WebMD program is utilized to verify where employees are at with meeting the wellness requirements.

It was recommended that a reclassification policy be adopted.

Some Board members felt there should be some investigation into concerns raised by some assistant principals about the CBIZ data. There may be legitimate questions of what the actual work load and duties may be. Administration will continue discussion with those staff members, and it was noted that no one would lose pay in any scenario.

Motion by Richard Spindler, second by Jennifer Fager, to approve Compensation System Plan and Option 1 for certified staff.

Motion by Richard Spindler, second by Jennifer Fager, to amend certified Compensation System Plan to remove the wellness requirement for 2016-17 and to review the wellness process before next spring and then institute a change, if appropriate.

Amendment carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Motion with amendment carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Motion by Kathryn P Duax, second by Charles Vue, to approve hourly Compensation System Plan and accept Option 2.

Motion failed

Yes: Kathryn P Duax. No: Carolyn Barstad, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Motion by Jennifer Fager, second by Richard Spindler, to approve Compensation System Plan and Option 1 for hourly staff.

Motion by Richard Spindler, second by Jennifer Fager, to amend hourly Compensation System Plan to remove the wellness requirement for 2016-17 and to review the wellness process before next spring and then institute a change, if appropriate.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Original motion with amendment carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler, Charles Vue

Motion by Kathryn P Duax, second by Jennifer Fager, to approve Compensation System Plan and Option 1 for nonaffiliated staff.

Motion by Richard Spindler, second by Jennifer Fager, to amend nonaffiliated Compensation System Plan to remove the wellness requirement for 2016-17 and to review the wellness process before next spring and then institute a change, if appropriate.

Motion carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler. Abstain: Charles Vue

Original motion with amendment carried

Yes: Carolyn Barstad, Kathryn P Duax, Jennifer Fager, Chris Hambuch-Boyle, Joe Luginbill, Richard Spindler. Abstain: Charles Vue

## **8. ADJOURN TO COMMITTEE**

## **9. COMMITTEE REPORTS/ITEMS FOR DISCUSSION**

### **9.1 L.E.A.P. Innovation Zone Proposal**

Tim Leibham, Executive Director of Administration, said the former Charter School Committee (now known as L.E.A.P.) developed a split screen strategy known as innovation zones. The Board approved this strategy in January and gave staff time to investigate diverse methods of teaching. Several proposals came forward and Northstar's Arctic Zone was the first one that has gone through the entire vetting process and is being brought to the Board for consideration.

Northstar Principal Tim Skutley said that the Arctic Zone provides families with another educational choice. The initiators of this project, Ali McMahan and Andy Brown, explained that the project will provide authentic, real world curriculum and technology that is infused in the classroom. The first year the program will be offered to sixth graders with hopes for future expansion to

grades seven and eight. The vision of the Arctic Zone is to prepare students for post-secondary education by breaking down the walls of the classroom and bringing the real world in through project-based learning and utilizing technology in the classroom. Students will learn about themselves and how they can best be successful.

The proposal will include focus on many different areas including personalized learning, technology, parent connections, flexible learning spaces, flexible scheduling, assessment, accountability, project-based learning, and community connections. Ali and Andy explained how this program will differ from the conventional program. They noted that staff will attend all District-required professional development and other PD-IP will focus on ARCTIC zone implementation and development. A program review will be conducted with students and families quarterly, by the L.E.A.P. Committee monthly, and yearly by the Board. It will be evaluated after the initial six years in 2021-22.

The proposal would include two core advisors, with future staff determined by the advisors and building principal. The budget includes 1 sixth grade FTE at a cost of \$70,000. They would have a 1:1 ratio of iPads and a supply budget of \$1,000. Software licenses would cost \$5,000 and collaboration stations would cost \$1,500. Work station furniture would be based on the available budget.

This will be an opt in/opt out program and there are currently 26 sixth graders enrolled for next year with a cap of 45-50 students. If that number were to be exceeded, there would be a lottery process utilized.

## **9.2 Update on Referendum Timeline/Planning**

Superintendent Mary Ann Hardebeck shared an update on referendum timelines and tasks. She said the District has begun its implementation of a communication strategy by forming a Communication Committee. Administration is developing talking points, has been holding informational meetings and communicating with the media, and is developing print materials. They have been communicating about the need for a referendum and getting this information out to a broader group of people.

Dr. Hardebeck suggested that the Board set referendum priorities and what costs to include in the referendum on June 6<sup>th</sup>. Once those priorities have been set, the Board will receive feedback from Springsted about the community survey and get a report on feedback obtained with community groups on June 20<sup>th</sup>. The Board can review their priorities in light of that survey feedback.

Dr. Hardebeck said that when talking to groups, they want to know what will happen if the referendum doesn't pass. For instance, the consequences of higher class sizes, facilities deteriorating, and reducing staff. The community also wants to know about the tax impact of a referendum.

A Work Session will be held on July 18<sup>th</sup> to develop and discuss the referendum scope. On August 1<sup>st</sup> the Board should set that scope and review sample questions so that on August 15<sup>th</sup> the final referendum question can be approved.

The second piece of the communication plan is to promote and advocate for the referendum, and Dr. Hardebeck shared some thoughts on that.

The Board will have to adopt a budget in October 2016. Dr. Hardebeck said that she feels there will be two budgets presented: one if the referendum passes and one that will take the District through 2016-2017 if it doesn't pass.

Dr. Hardebeck said that in terms of using the Strategic Plan to help guide the Board in terms of priorities, they can go back to December when administration was costing out technology, maintenance and safety and security needs and decide what should take precedence.

### **9.3 Salary Schedule Transition**

Kay Marks and Abby Johnson said that the Budget Development Committee came up with two options for consideration with regards to the salary schedule transition: Option 1 is for all employees to transition on to the new salary schedule as of July 1, 2016 with employees being placed on the lowest level which guarantees an increase plus honoring one year of service. The cost of this option is \$3.6 million. Option 2 is for all employees to transition on to the new salary schedule as of July 1, 2016 with employees being placed on the lowest level which guarantees an increase plus honoring one year of service which is referendum dependent. The cost of this option is \$2 million to transition onto the new schedule as of July 1, 2016. An additional \$1.6 million would be included in the referendum question.

The formula used to make the transition is to calculate all pieces of an employee's annual wage (salary, time carded time for preapproved summer work, and longevity) to determine placement on the new schedule. If any years of service are granted, employees will be moved after the initial placement. It was noted that some positions currently exceed the Labor Market Standard for their position. In this case the affected employee would

remain at their current wage until the new schedule provides an increase for them.

One of the items discussed was creating separation to compact the gap between current employees and those new employees who would move ahead of them in salary. Ways of doing this would honor longevity or would honor years of service with specific benchmarks.

There is a recommendation for additional contract days for administrators as follows:

- ✓ Elementary Principals moved from 207 to 260 day contract
- ✓ Assistant Principal/Athletic Director moved from 199 to 260 day contract
- ✓ Middle School Assistant Principal from 199 to 209 day contract
- ✓ High School Assistant Principal from 199 to 209 or from 199 to 237

The new salary schedule ranges for these positions would be based on the increased contract days. Administrators would be provided the option to transition on July 1, 2016 or July 1, 2017.

Some employees have expressed concerns about honoring years of service. One year of service for all doesn't address the inequity of placement on the current salary schedule, which creates separation. Even after the new schedule is in place, newly hired employees could be making more than current employees. It was also pointed out that specific positions would not receive an increase or as large of an increase as others due to the CBIZ Labor Market placement.

Abby Johnson shared the costs of moving to the new salary schedule for Option 1. The transition cost would be \$2,038,670; to honor one year of service would cost \$1,575,010; two years would cost \$1,303,037; three years would cost \$1,295,050 and four years would cost \$1,160,844 for a total of \$7,372,611. These costs were calculated from 2012-13 when ACT 10 changes were implemented.

Abby Johnson said that utilizing fund balance should be considered carefully. The auditors say the District should stay within 25%. As of June 30<sup>th</sup> it would be about 26.2%. The District would be taking a risk having a July 1 transition date utilizing the fund balance.

The Budget Committee talked about paying employees as necessary as a way of doing business. This may mean not necessarily using fund balance but making program reductions as well.

The Board asked for a cost out of the 142 employees that should have gotten longevity or gotten a bump. In addition, Abby Johnson was asked to look at options to address the “glitch” employees, those who are making less than new hires.

Public Comment:

Ann Meyer questioned the data provided by CBIZ and whether it was accurate in placing her position on the schedule.

Dan Wilson said there could be large differences in movement; some may move 2% while others may move 15%.

#### **9.4 Discussion & Possible First Reading of Policy 185 - Board Committees**

Joe Luginbill recommended that this policy be taken back to committee to include an Equity Committee. This will be discussed again in Policy & Governance.

#### **9.5 Discussion & Possible First Reading of Policy 652 - Revenues from Investments**

The Board conducted a first reading of Policy 652 – Revenues from Investments:

The School Board authorizes a safe and sound investment program for the purpose of securing additional revenues to support the District’s Strategic Plan. An investment program is viewed as a critical ingredient of sound and transparent fiscal management.

District funds in excess of those immediately needed shall be properly and prudently invested in accordance with provisions of this policy and as authorized by law. The Executive Director of Business Services has responsibility to administer this policy, in consultation with the Board Treasurer.

The primary objectives of the District’s investment activities, in priority order, shall be:

1. Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall investment portfolio.
2. Liquidity – The District’s investment portfolio shall remain sufficiently liquid to meet all operating requirements that might be reasonably anticipated.
3. Return on Investments – The District’s investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles,

commensurate with the District's investment risk constraints and the cash flow characteristics of its portfolio.

Minimal risk tolerance with long-term expectations for each asset classification shall guide the strategic decisions regarding individual purchases and overall investment portfolio structure.

The use of an open competition system of offerings and quotes shall be employed to obtain the maximum yield on all investments that also satisfy liquidity needs.

The Executive Director of Business Services shall monitor the status of the District's investment portfolio on a regular basis and provide a written report to the Board regarding the District's investment activities on an annual basis.

The Board agreed to bring this forward as a consent resolution item at the next meeting.

## **9.6 Discussion & Possible First Reading of Policy 683 - Management of Capital Assets**

The Board shared a first reading of Policy 683 - Management of Capital Assets:

The District's capital assets include, but are not necessarily limited to, land, land improvements, buildings, building improvements, and infrastructure, as well as vehicles and certain machinery, equipment, software, works of art, and other tangible or intangible (i.e. copyright or trademark) assets that are used in operations and that have initial useful lives extending beyond one fiscal year. Capital assets also include certain improvements, modifications, replacements, or renovations to capital assets that materially increase their value or useful life. The School Board's expectation for the District's capital asset management and accounting process is to ensure that the District's procedures are sufficiently formalized and implemented to allow for adequate financial reporting, as assessed by the District's auditors.

The Executive Director of Business Services, in consultation with the Board's Treasurer and the District's financial auditors, shall be responsible for establishing a written schedule of capitalization thresholds applicable to particular capital asset classes. The threshold established for single items within any of the asset classes need not be less than \$5,000.

Capital assets having an acquisition cost (or other relevant valuation) above the capitalization threshold of the applicable asset class shall be valued, inventoried, depreciated for financial accounting purposes when appropriate, and regularly tracked over time through the point of retirement, sale, or other disposition.

District procedures related to capital asset management shall also account for the appropriate identification, recording, and tracking of capital assets that are acquired using (1) federal funds, (2) capital borrowing, or (3) referendum funds that are subject to specific restrictions on use.

Nothing in this policy prevents the District from otherwise inventorying (recording, counting, and tracking) supplies, equipment, and other items that are not capitalized for financial reporting purposes. Further, the District shall appropriately inventory any such non-capitalized items if

required by law or by the terms of any grant or contract.

The Board agreed to bring this forward as a consent resolution item at the next meeting.

## **10. REQUEST FOR FUTURE AGENDA ITEMS**

Kathryn Duax asked for a discussion about equity with regards to donations and establishing an Equity Committee.

Joe Luginbill asked for an update on the number of FTE's with all of the District's music programs at the secondary level. In addition he wanted a report on the partnership with the school resource officers. He asked that Linda Johnson and the Special Angels group be invited to a School Board meeting to have an opportunity to learn about adaptive programs.

Chris Hambuch-Boyle requested a Work Session to discuss aligning Board and Superintendent goals and what will be used to measure growth.

## **11. ADJOURN**

Motion by Charles Vue, second by Richard Spindler, to adjourn the meeting. Motion carried by unanimous voice vote.

Meeting adjourned at 10:50 pm