

BOARD OF EDUCATION ELECTION PROCEDURES UNDER UNIFIED SCHOOL DISTRICT

As a unified school district, the procedures to be a candidate for the Eau Claire Board of Education are as follows:

Anyone interested in being a candidate will come to Room 132 at the Administration Building between the hours of 8 a.m. and 4:30 p.m. Monday through Friday, from December 1, 2023, through January 2, 2024, to fill out the appropriate forms*.

1. A **Campaign Registration Statement (Form CF-1 Local Candidate)** must be filed prior to or at the time of filing. All candidates should file this statement or amended statement before circulating nomination papers. If it is not filed by the filing deadline of 5 p.m. on Tuesday, January 2, 2024, the individual's name may not appear on the ballot.
2. **Nomination Paper for Nonpartisan Office (Form EL-169)** are required. These require not less than 100 signatures nor more than 200 signatures.
3. Deadline for filing **Nomination Papers** and sworn **Declaration of Candidacy (Form EL-162SD)** is Tuesday, January 2, 2024, at 5 p.m. Once filed, a **Declaration of Candidacy** or **Nomination Papers** may not be withdrawn.
4. Deadline for incumbent school board members to file a **Notice of Refusal of Salary** for the 2024 tax year (notice to be filed with school district clerk in Room 132) is December 2, 2023.
5. All incumbents must file:
 - a. a **Notification of Noncandidacy (Form EL-163)** with the proper filing officer no later than 5 p.m. on the second Friday preceding (December 22, 2023) the latest time prescribed for filing declarations of candidacy.
OR
 - b. a **Declaration of Candidacy, Campaign Registration Statement, and Nomination Papers**, where required, with the proper filing officer no later than the ballot access deadline, Tuesday January 2, 2024, at 5 p.m.

If any incumbent board member whose term of office expires in April of the same calendar year as the upcoming spring election both (1) fails to file a timely Notification of Noncandidacy by the applicable deadline in the previous December, and (2) does not qualify for placement on the ballot by the ballot access deadline in January, then the ballot access deadline for such office is extended by 72 hours for all persons except such incumbent. S.120.06(6)(b)3.

There are two (2) positions for candidates at large. If more than four (4) candidates file, a primary election must be held on Tuesday, February 20, 2024.

Spring Election - April 2, 2024

(There are 2 openings)

3-Year Term - April 2024 – April 2027

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*All forms may also be found at www.ecasd.us under Board of Education – Election Information – Board Candidates