



*** MINUTES ***

DEMOGRAPHIC TRENDS AND FACILITY PLANNING COMMITTEE

July 21, 2016

4:30 P.M. – 6:00 P.M.

Room 123C – District Building

COMMITTEE MEMBERS PRESENT:

David FitzGerald	Wendy Sue Johnson	Joe Luginbill	Tim Nordin
Caro Johnson	Ashley Kosharek	Philip Lyons	Jason Schlafer
			Janet Seymour

COMMITTEE MEMBERS ABSENT:

Jennifer Fager	Mark Goings	Stephanie Regenauer
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RESOURCE MEMBERS PRESENT:

Abby Johnson	Larry Sommerfeld
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GUEST PRESENT:

Carolyn Barstad

Demographic Trends & Facility Planning Council: The purpose of this Council shall be to provide at least annual recommendations to the full Board regarding demographic trends, boundary issues, capacity updates and other relevant data. This Council shall include two Board members and others as determined by the Board of Education, the Committee and the Superintendent.

- .I. Meeting Called to Order – Joe Luginbill**
Meeting was called to order at 4:32 pm.

- .II. Introduction of New Members**
Introductions were made of everyone around the table.

- .III. Approval of Minutes of May 19, 2016**
*Joe Luginbill moved to accept the minutes. Seconded by David FitzGerald.
Motion carried by the following voice vote: Ayes: Abby Johnson, Larry Sommerfeld
Abstained: Wendy Sue Johnson*

- .IV. Review of June 16, 2016 Non-Quorum Notes**
 - The committee reviewed 30-32 applications
 - McKinley renovations were discussed

.V. Selecting a Chair for the Committee

Mike Falch had been the chair the prior years before stepping down last May. Mike had been one of the original members.

As stated in Board Policy:

Each standing committee shall use Robert's Rules of Order at their discretion, take minutes of meetings and a member shall be elected chairperson by each committee at the first meeting of each year after committees are appointed by the President. Each committee shall be assigned an executive team member to serve as a liaison and advise the committee. The committee chair and the administrative liaison will set the agenda with input from Board members and the Superintendent.

Abby Johnson is considered the administrative liaison.

Joe Luginbill was nominated by Wendy Sue Johnson for chairperson, seconded by Caro Johnson. Joe Luginbill declined the nomination.

Wendy Sue Johnson was nominated by Tim Nordin for chairperson, seconded by Caro Johnson. Wendy Sue Johnson accepted the nomination.

Carried by unanimous voice of acclamation.

Wendy Sue Johnson is the Chairperson for the Demographic Trends and Facility Planning Advisory Council.

.VI. Meeting Dates & Times

It was discussed if everyone was ok with the meeting dates being set on the third Thursday of each month and at 4:30 vs 4:00 pm?

As of now, we will keep our meeting times as 4:30-6 pm on the 3rd Thursdays of each month. A list of meeting dates can be found at the bottom of the Council roster list and are subject to change.

Demographic Trends & Facility Planning Meetings usually run from September through April with a May presentation to the school board. This year due to the referendum planning, the group scheduled meeting through the summer months. Next year we will perhaps go back to breaking for the summers again.

.VII. Other

Larry gave an update on projects he is working on.

- Secure entrances: 14 of 23 buildings have been identified as needing some level of improvement.
- List of deferred maintenance projects for the year 2014 and updated the costs to 2017.
- Examining South Middle School and the renovations that need to be made similar to DeLong. The range is \$26M-\$28M for that project.
- McKinley \$2.2M renovations of the building

- Look at what the cost would be for expanding or adding on to Prairie Ridge and adding on mechanicals, restrooms and hallways at \$1.5M
- Expanding Roosevelt Options:
 - 1) Add on to Existing Building and Remove Older Portion
Possibly moving the ice rink. Close to the 10 acres recommended for the elementary site. Make into a 3 section school w/opportunity to expand to 4 section school.
 - 2) Build a New School Further West to Current School
Build a new school and when completed, move the students to the new school and tear down the old building and make that area into a greenspace.
 - 3) Build a New School on Separate Site
Build a site separate from where the current school is and then sell the current site or abandon.

It was asked if we had ever considered a consultant to come in and do an overall master plan on maintenance? Larry explained the 5 year capital improvement plan on the school buildings, on how things are identified and addressed, and how things are prioritized and used with the \$1.6M capital improvement budget each year. Any project not completed, gets deferred until the next year. With the need for a referendum, an architectural firm was hired to put the numbers together to work on the needs of South, Roosevelt and the secured entrances.

To reopen Little Red, a one-section school which only holds 125 students, would cost upwards of \$550,000 to update and make ready to open.

If the Head Start regulations down the road changes that students attend 6 hours a day instead of 3 hours, then the current 123 students we have could be transported to Little Red and there would be adequate room. The updates would still need to be made to the facility at that time.

.VIII. Agenda for Next Meeting

Tour of McKinley Charter School
Discussion of McKinley Renovation/Improvements

.IX. Adjourn

The meeting adjourned at 5:50 p.m.

Next Meeting Date

August 18, 2016
Tour @ McKinley Charter School
1266 McKinley Rd, Eau Claire, WI
4:30 p.m. – 6:00 p.m.