Meeting: Eau Claire Virtual School Governance Board

Date: 8.16.2022

Time: 4:30 P.M.

Location: **Flynn Elementary Room 176**

Attendees:

Kaylynn Winegar	PaSia Moua	X Jason Schmitz	X Andria Rice	
Susan Kishel	Erik Keisler	X Melissa Crisp		
Mario Medrano	Dave Oldenberg	X Andrew Seveland		
MarLee Johnson	X Shannyn Pinkert	X Kelsey Maki		

Guests:
Debra Nemitz, Jim Schmitt

Notes:

1. **Public Comment – Shannyn Pinkert**
   - No members of the public present for public comment.

2. **4.19.22, 5.17.22, and 6.21.22 Approval of Minutes – Shannyn Pinkert**
   - Quorum is not met – will approve minutes via email
   - Debra Nemitz will email board members the previous months minutes for approval.

3. **Pearson Parent Information Session**
   - A new link has been sent out to participants who are wanting to gain information from Pearson
   - This information session is a broad overview of the Pearson programs – board members are welcome to attend

4. **Old Business – Follow up From June Meeting**
   - Montessori Governance Board Model
     - Alternate meetings between committee work and whole group board meeting
     - Committees
       - Membership Committee - Composition of board, meeting bylaws
       - True to mission/vision/model/purpose (Self Governance)
       - Communications committee (i.e. meeting goals of diversity)
       - Equity/Diversity/Inclusion committee (examining activities and curriculum)
       - Contract Task Force (near time of renewal)
       - Executive Committee (plan meetings)
       - Parent Group
     - Principal Report and Parent Group happens bi-monthly
   - Board Development Committee and Community and Family Outreach Committees
     - Community and Family Outreach Committee will address multiple audiences (ECASD school board, families, community)
   - Future committees – Demographics/Identity Committee, Technology/Curriculum Committee

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- This proposal will be sent to voting members for approval

5. **Membership/Leadership Team**
   - 5 members are District Employees and 10 are Community Members
   - We currently have 13 members
   - 3 members are coming to the end of their terms including:
     - Shannyn Pinkert – will continue to serve on the board
     - Melissa Crisp – not planning on returning
   - Reach out to board members who are not participating in the governance board – Shannyn will reach out by phone to members who haven't been active. In the future, this can be completed by the membership committee.

6. **Meeting Schedule**
   - Proposed change to governance board meeting schedule – begin at 4:45pm on the 3rd Tuesday of each month
   - Meetings will be held in person at Flynn Elementary School – Room 176.
   - The next board meeting will be on September 20th at 4:45pm. The picnic will follow. This will be located at the District Office (September only) Debra Nemitz will reserve spaces.

7. **Annual Meeting – October**
   - Topic: Enrollment and School Composition

8. **September meeting at Carson Park Oak Pavilion & Welcome Back Event**
   - Meeting will be held at ECASD Board Office

9. **Other Business**
   - The future ECVS Governance Board meetings will be held in person
   - Committee Purposes Proposal
   - Community and Family Outreach Committee
     - Events – represent the board
     - Sending information and connecting to families
   - Membership/Board Development Committee
     - Recruiting and training new board members
     - Developing a training
   - Identity Committee
     - Demographics – Collecting, organizing, and analyzing data
     - Student Engagement
     - Responsive to board needs
     - Communication with guidance counselors
     - Staying true to mission

10. **Future Agenda Items**
    - Public Comment
    - Approval of Minutes
    - School Report/FAC update
    - Committee Selection

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- Revisit by-laws for Governance Board
- Last 3 questions from the Roles and Responsibilities document:
  - What is an appropriate size and composition of a governance board?
  - What are the individual board members' expectations?
  - Is it necessary to meet every month?
- Pearson demonstration – both classes and orientation
- Review Board Agendas from Appleton Virtual School's website
- New member orientation for the ECVS Governance Board based on the charter agreement and student handbook

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