PROCEDURES FOR PARENT DROPPING OFF AND PICKING UP STUDENTS AT SOUTH



For everyone's safety, here are South's guidelines for dropping children off and/or picking them up:

- **Before School Drop Off**: Students being dropped off before school (7:00-7:30 am), can be dropped off at the front entrance (Door #1), on the south side of the building. Note: Students who are not involved in a supervised activity should not arrive at school before 7:15 a.m. When dropping off or picking up, please adhere to the following:
 - 1. Students should exit the vehicle as soon as the car arrives in the assigned student drop-off/pick-up area. This will allow 10-12 student vehicles to exit at once. Waiting for the car to get to a specific door causes issue in the line
 - 2. Stay in the one lane exit. Do not pull out and go around other vehicles.
 - 3. Do not use the parking rows to drop-off or pick up students. This causes students to enter the traffic lane which is unsafe.
 - 4. When exiting the parking lot, please turn right.
 - 5. Please follow the No drop-off or pick-up signs on Hester. If you would like to drop off your student off outside of the parking lot, please drop off on Fairfax where your student can safely walk down the sidewalk.
- **During School Drop Off and Pick-Up**: During the school day (7:30 am to 2:30 pm), students can be dropped off at the front entrance (Door #1).
- After School Pick Up: Students picked up after school (between 2:51-3:05 pm), you can be picked up in the front of the building (Door#1), on the south side of the building. Note: Students not involved in a supervised activity should be picked up by 3:05 pm.

The upper parking lot off Mitscher Ave is reserved for Bus drop-off and pick up and Staff parking. If you have any bus route questions, please call Student Transit at 715-839-5116.

