

Lakeshore Elementary PTO

General September Meeting Minutes

Date, Time, and Location: Tuesday, September 13, 2022, held at the Lakeshore library from 6:30 pm-7:30pm.

Meeting called to order by Secretary, Nika Schwarz at 6:30 p.m.

Attendance: Jennifer Kish, Deb Lewis, Dani Dedman, Tiffany Butterfield, Robin Miller, Nora Tepsa, Mathew Riedel, Brenda Hagenson, Meg Christianson, Beth Griffith, Amanda Hilson, Brian Hilson, Justine Johnson, James Peng and Nika Schwarz were present. There were 15 members in attendance.

***Introductions:**

***Principal's Report:** Ms. Kish was present for the meeting and is excited for the new school year. She has been spending time getting to know students and staff and is eager to learn all about Lakeshore.

***Treasurer's Report:** The report was prepared by Tiffany Butterfield and was made available via email for the meeting. (See attached Treasurer Report). The checking account balance currently is \$4,611.49 and the saving account balance is \$24,320.13

***Ice Cream Social:** Members discussed who would help set up and gather the necessary items needed. Holli would pick up the ice cream, cones and make signs for the 8 different ice cream varieties. Most of the volunteer time slots were covered by parents and staff. PTO also discussed purchasing a stand-up chest freezer for additional storage for future events. Ms. Kish and Deb Lewis will brainstorm, along with consulting with the custodial staff, to see if there is a possible place for this appliance.

***Club's Choice Fundraiser:** The fundraiser began on Monday, September 13 and will end on September 26. All money is due that day. Delivery is set for October 25. Members also discussed the option that parents and family members could donate money to the PTO PayPal and can also write a check directly to Lakeshore PTO. Deb will send a reminder out to parents letting them know that if they donate money on the Club's Choice site, that Lakeshore would not receive all the funds. Members will also discuss the amount of money needed to donate for students to be eligible to for the Culver's celebration if families choose not to sell items for the fundraiser.

***Read and Feed:** The next Read and Feed will be Friday, October 21. Dani will set up a popcorn sign up. In the meantime, members will brainstorm ideas for potential organizations to donate money to.

*** Book Fair:** Robin Miller spoke on this topic. The PTO needs some volunteers to help set up the fairs and help organize them. Robin suggested 3-4 people are needed to unbox the books and

set up the fair and to tear it down at the end. There was a tentative date set for October 24, but due to the Halloween Carnival and conferences, members thought it would be best to push the date ahead. The book fair is now scheduled for December 15-21. There is another book fair scheduled for February and a third on hold for May. The logistics of how the fair would run was also discussed. The concern was that we wanted all students to be able to go home over their holiday break with a book to enjoy. Members thought parents could help raise money for the books for all students by donating \$10.00 per student, if they are able. After that, PTO would be able to use up our Scholastic Bucks that is available and then use title funds to make up for the remaining. The other aspect to tackle with the book fair is having people to run it, meaning scanning books that are being purchased along with restocking books and ordering more, if needed. It was discussed that we could reach out to people within our community for assistance such as police officers, firefighters or EMTs. Lakeshore staff potentially could also assist with this.

***Halloween Carnival:** Members started to discuss this topic and determined we would send out an email to gather volunteers. For last years carnival, we set up an entrance on the Lake Street side of the school, that led down the bike trail and into the school playground. That same plan is set for this year. If it is raining, we will move the carnival into the gym. Organizers will need to set up a date to start planning. Robin Miller created a google document, which will be attached, of the previous year's games and overall layout. Last year we discussed training interested 5th graders how to make balloon animals. It was suggested that students could watch a video or perhaps a parent would volunteer to direct a hands-on learning experience with creating balloon animals. Last, it was discussed that the PTO consider buying Halloween inflatables for future years.

***Board Members 2022-2023:** Our board is looking for a Vice President for the 2022-2023 school year. PTO will also be needing a President for next year.

***Other:** PTO also discussed possible new rubber mats for under the swings. Dani Dedman will send Ms. Kish an email regarding Lakeshores needs for the mats so students will be able to continue to use the equipment throughout the year. There may be an alternate funding resource for this type of equipment, so Ms. Kish will see if this is a possibility.

Meeting Adjourned at 7:45p.m.

Minutes compiled by Nika Schwarz, Secretary