PARENT GROUP MINUTES
Tuesday, January 23, 2018 6:30 p.m. in the IMC

1. Roll Call (Informal): Danielle LeBarron, Erica Zerr, Melissa Gargulak, Sarah Aiken-Felling, Brittany Hattrem, Mindy Braun, Sarah Szymanski, Amy Daw, Courtney Worley, Jane Christenson (Absent: Tiffany Goetz, Abby Reilly)

2. Principal's Report-Todd (absent)

3. Partnership Coordinator Report – Jane
   A. Working on putting together a school wide events sheet, would like any info about Chicken Q and Read-a-thon dates that is available from Mindy, Seed Sale dates from Lane
   B. Looking for volunteers for enrichment classes in February and March
      a. Mr Aaron and Ms Jen have volunteered to teach a "Microbits" class, about 20 students
   C. March 2: Winterfest
   D. Researching possibility of Bike Helmets sale, service to parents for low cost bike helmets not fundraiser like in past

4. Teacher/Support Staff Report/needs-Courtney and Amy
   A. Awesome Algebra started January 16th and will run Tuesday and Thursdays until March 15
   B. Odyssey of the Mind will be starting January 25th and run Thursdays until March 15
   C. February 1st- 4th grade field trip to Chippewa Moraine Ice Age Trail (district sponsored)
   D. February 1st- lottery for in district admission 10:0am in the library (public is welcome)
   E. February 5th- Governance Board meeting 12-2pm in the library (public is welcome)
   F. February 22nd- No School- P/T Conferences 8am-8pm
   G. February 23rd- No School- Mid Winter Break

H. February 26th- No School- Staff Development day

I. Film Fest officially kicked off today

J. Decisions will be made by Mr Todd regarding winter field trips as soon as possible and parents informed, hopefully evening before (re: subzero temps during Ice Age Trail field trip

5. Family Events-Erica

    i. Update on Family Night Out - Beaver Creek-

        1. Discussed date possibilities, follow up for Saturday opportunities 2/17 or 3/2
        2. Snowshoe/Ski

    ii. Carnival Prep- rentals

        1. Discussed possibility of dunk tank vs pie in the face, decided on alternating years. This year pie in the face so no rentals.
        2. Look in to second caricature artist.

    iii. Culver's Night date- May 7th, 4-7pm

6. PAC Report- Brittany/Sarah

    A. Brittany took notes at December meeting- discussion of career counseling and goal setting strategies for elementary through high school, discussed school report card info, ECASD student handbook received an award

    B. Sarah took notes at January meeting- discussed Homelessness Program, Dani Claesges runs the program with volunteers, goal is to keep homeless kids at the same school, ECASD offers assistance with transportation and other needs, turn over rate is high for the students in the program which means many are finding homes, unfortunately some are needing to leave the district because of lack of low income housing, also discussed role of (police) officers within the schools and name change to "school resource officers", there are 7 candidates for the April School Board Election

7. Treasurer Report – Melissa

A. Checking: $9,949.23

B. Savings: $5.23

C. Outdoor Environment: $4,943.41

   a. Side note: With construction project plan, outdoor environment phase 2 has been put on hold. Brittany asked about when the sign for donors will be put up. Committee will probably reform again this spring.

D. Garden Club Checking: $369.30

E. Income since November minutes: Culver's $614.43

F. Expenses since November minutes: Classroom funds $440.00 and Mr Jeremy reimbursement for candy for troops shipping $166.18

8. Committee Reports

A. Fundraising- Mindy/Abby

iv. Future Fundraising events

1. READ-A-THON
   a. Scheduling Read-In
   b. Locating forms for sponsorships and read-a-thon instructions to be sent out the week before spring break
2. CHICKEN-Q
   a. Scheduling early to mid May (checking with school calendar)
   b. Melissa requested that a prepayment amount be decided upon
3. Basket Raffle, Pizza
   a. Talk with Mr Todd about going back to the way things were done 3 years ago with kids choosing classroom theme baskets
4. Other fundraiser possibilities discussed: food establishment night, Savers donations
   a. Ask Ms Jane and Mr Todd about Savers for school funds

B. Volunteer Coordinator- Abby

i. Upcoming needs: Feb 20, Parent Teacher Conferences Meals sign up sheet

9. Wish list- Sarah

A. Discussed some things to work out with this new online format, created basic list of procedures

a. copy of "Wish List Procedures" emailed to Mr Todd 1/23/18

B. Follow up with whether or not the google web link is okay for teachers to use in email

C. Discussed policy/instructions for monetary donations

i. Follow up with Mr Todd about this

ii. Classroom gift cards

iii. General Parent Group Funds to support things like $150/classroom and school field trips

D. Send google form survey this spring to teachers for feedback (Melissa willing to help formulate questions)

10. New Business - none

Next Meeting February 27, 2018

Motion to approve December: Erica, Seconded: Sarah Aiken-Felling, all approved
Motion to approve January Minutes: Abby, seconded: Erica, all approved.

Respectfully Submitted,

Sarah Aiken-Felling, Chair Elect