

CVMCS Parent Group Meeting Agenda
CVMCS Library, 400 Cameron St., Eau Claire, WI 54703
01/18/2024 from 6:00pm-8:00pm
Microsoft Teams (virtual option):
Meeting ID: 218 248 027 516 // Passcode: i3pTk6

Attendees (Informal roll call)

Ashton Dambowy, President —	Danika Reed-Probst, Family Events Coordinator Chair —
Adrienne Shepard, Vice President —	Katie McMorran, Family Events Coordinator Co-Chair —
Holly Powell, Treasurer —	Kate Holmes-Thompson, Volunteer Coordinator Chair —
Amy Speckien, Secretary —	Brianna Meicher, Volunteer Coordinator Co-Chair —
Brittany Hattrem, Fundraising Coordinator Chair —	Anna Foiles, FAC —
Gin Winter, Garden Coordinator Chair —	Jürgen Schaupp, FAC —

Other attendees:

Approval of Minutes

- Review 11/16 Minutes and vote to approve if no corrections are needed.

School Staff Reports

- *Principal (Ms. Pam H.)*
- *Partnership Coordinator (Ms. Gin W.)*
- *Secretary (Ms. Amy D.)*
 - E2 field trips
- *Teacher/Staff (Ms. Caroline I.)*
- *Governance Board (Sara M.)*

Old Business

- Votes since last meeting:

- Holly P. motioned to approve the "Teacher Microgrant Guidelines" document with the revised application deadline of 12/18/2023. Brittany H. seconds. Majority vote approved 12/05/2023.
- Holly P. motioned to approve rewording of "teacher grants" to "teacher microgrants" on the 2023-2024 PG Budget. Adrienne S. seconds. Majority vote approved 12/09/2023.
- Brittany H. motioned to approve Ms. Sara's E1 microgrant request in the amount of \$513.75 for "Time for Kids." Adrienne S. seconds. Majority vote approved 12/21/2023.
- Adrienne S. motioned to approve the purchase of "Time for Kids" for Ms. Rebekah's 25 students (\$93.75 total) using the Fall Teacher Microgrant Funds. Holly P. seconded. Majority vote approved 01/08/2024.
- Adrienne S. motioned to approve the use of PG's PayPal account to collect funds on behalf of E2TC. These funds shall be housed separately from PG's checking account for visibility and tracking. PG may use our current savings account or create a separate savings account for this purpose. Funds will be dispersed at Mr. Kirk's request. Holly P. seconded the motion. Majority vote approved 01/08/2024.

Parent Group Reports

1. President/Vice President (Ashton D. and Adrienne S.)

- Election will happen at the end of February. Nominations will be collected at the end of January. Terms are expiring for: Ashton, Amy, Holly, Brittany, Kate, Danika, Gin, and Anna. Is anyone interested in continuing on PG in their current role or another position?
- Collaboration with GB on surveys of staff and families to be sent 1/17. Potential collaboration on election nomination form.
- Proposal for PG's Montessori Fest involvement: provide meal in break room for staff only versus all attendees, no basket raffle and/or fundraising.
- 5th grade Graduation plans? PG contribution expectation?

2. Secretary (Amy S.)

3. Treasurer (Holly P.)

- Keep fundraising document updated with businesses asked and items received
- Upcoming 2024-2025 Budget planning meeting 1/25 at L.E. Phillips
- Budget explanation

- Would like to see (and approve) language for recognition on permission slips when PG sponsors field trips to promote awareness and further transparency.

4. Fundraising Coordinator (Brittany H.)

- Thrift Sale: March 16th from 9am-2pm. 50/50 raffle at thrift sale will be in place of basket raffle at Montessori Fest.
- Read-a-Thon happening March 1-31. Prize options or book exchange party to follow?
- Urgent needs: Fundraising Co-Chair and Fundraising Committee

5. Volunteer Coordinator (Kate H.-T. and Brianna M.)

- Thrift Sale volunteer opportunities
- Promote awareness / generate interest in PG positions

6. Family Events Coordinator (Danika R.-P. and Katie M.)

- Coffee social 2/6 at Shift from 8:30am-9:45am
- Winter family event planning underway

7. Family Advisory Council (Anna F. and Jürgen S.)

- FAC meeting recap

8. Garden Coordinator (Gin W.)

- Seed Sale or other plans
- Budget

Reminders

- Budget Planning Discussion: 1/25 at 6pm Room 105 at L.E. Phillips Public Library
- Next meeting date: 02/15/2024 from 6:00pm-8:00pm at CVMCS Library, 400 Cameron St., Eau Claire, WI 54703

Adjournment