**GOVERNANCE BOARD MINUTES**

**CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL**

**400 Cameron Street, Eau Claire**

**Monday, January 7th, 2019**

**Regular Meeting - 12:00 p.m.**

**APPROVED**

1. **Call to Order Regular Meeting 12:04pm**

**Present:** Anna Rybicki, Elizabeth Harder, Jeremy Gragert, Lisa Sylvester, Mark Lundine, Pam Hermondson, Rebecca Brustad, Shannon Paulus, Shelly Peters.   
Todd Johnson at 12:10pm. Kirk Janson 12:11pm  
Kirk leaves at 12:55pm. **Absent:** Barb Barkley Ellingson,Eric Torres, Lydia Boerboom,Sarah Klenz,

1. **Compliant with Open Meeting Law Notification (WI Stat. 19.84(2))**
2. **Roll Call - Verification of Quorum**
3. **No Public Participation**
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Minutes of Governance Board Meeting - Dec 3rd, 2018
  2. Minutes of Exec Board Meeting - Dec .17th, 2018  
       
     **Minutes approved**

1. **Board Education -** Admissions Policy review - Anna  
   Followed by Q and A.   
   Todd reported that applications are low this year - this year we will be open for open enrollment.   
   Do we need social media for our applications - follow up discussion. Enrollment and Diversity will put this on their agenda to look into.
2. **Committee and Other Reports**
   1. Board Development Committee  
      Planning to meet with enrollment and diversity.
   2. Communications Committee  
      Met on Dec 18th. Latest newsletter was sent out. Committee would like to put out a second step brochure to follow up on the first brochure. This would be for parents who are newly accepted. Information would be more detailed and include explaining what a charter school is. Committee also wants to put together a one page leaflet about each level - CH, E1 and E2.
   3. Community Engagement Committee  
      Did not have Dec meeting. Meeting is planned for Jan. Last meeting late November the committee finalized committee charge. Committee is brainstorming ways to for students to come together en mass for a community event. Ideas such as hand out water at marathon. They are also working on the volunteer form is ready to go for signing day.
   4. Enrollment and Diversity Committee  
      Did not meet on Dec. Working to partner up with board development committee.
   5. Exec Committee  
      See minutes
   6. Identity Committee  
      Met on 17th of Dec. Reviewed work that committee had completed towards Strategic Plan. Shannon Paulus reported on expanding the blog to a website. Melissa reported that Jane had requested Identity Committee think about possible T-Shirt logos.
   7. LEAP Committee  
      Continue to work on the policy for the school board. Worked on proposal for the Zones.   
      New members will be attending tomorrow for their first LEAP meeting. New members include community members, teachers and admin.
   8. Parent Group  
      No report - they will be meeting to discuss by-laws, and Parent Group process.  
      Shelly will contact teachers to write a little piece for teachers to hand out to parents.
   9. ECASD Board of Education  
      No report - Dr Torres not in attendance.
   10. Principal’s Report  
       December was a busy month. Middle school bands came in to visit. 5th graders went to visit middle schools for a concert.  
       3rd graders did their field trip to get fabric for the baby blanket project.   
       District received a grant for school security, so a security assessment of CVMCS was made.   
       Hosted an Hour of Code. All levels participated. Community volunteers came in to help with this. Older children helped the younger children.
3. **Items for discussion/action**
   1. Budget process review from Todd  
      Todd discussed the history and timeline of the budget. The last point which is proposed process of GB will be presented at our next GB meeting in February.  
      Handouts: state statutes, charter school contract benchmarks, and our contract.
   2. The vote on budget is postponed until February.
   3. Strategic Plan Review  
      Reviewed the Strategic Plan update form. Agreed that the format should be tweaked.   
      Liz will re-make the form and then send out to Committee chairs.
   4. Committee Review Process - This is on hold as there was no time to discuss this.
   5. Grant - Update  
      The DWD grants are available for 4 teachers for elementary training at UWRF. E1 teacher Rebekka Moer is signed up. A few other teachers are interested. If we have over the number of teachers - then it would be a drawing. GB would need to vote it in.
4. **Other Business**
5. **Adjourn  
   1:58pm**

The next Governance Board meeting is Monday, February 4th at 12:00-2:00 p.m.