

# Northwoods Elementary PTO

## Meeting Minutes - September 15, 2020

6:05pm - 7:30pm

**Attendance:** Amanda Griffin, Katie Meerza, Jessica Klesmit, Kirsten Wagner, Liz Wiechert, Jeanette Kelly, Luke Stordahl, Mackenzi Prochnow, Abby Wold, Chang Mee Yang, Erin Johnson, Karen Hull, Harrison Anderson

**Welcome & Introductions:** all

**May Meeting Minutes:** no minutes

**Budget Update: Kirsten Wagner**

Playground fund: \$9,208.29

Technology fund: \$9,001.30

Scrip: \$2,380.56

Checking: \$29,177.35

Money Market: \$20,647.07

Savings Account: \$464.01

**Recent Budget Transactions**

Staff Appreciation welcome back gifts. Field trip payments were refunded due to being cancelled in spring. Northwoods Staff budget requests are due by October 9<sup>th</sup>. If the amount requested is under \$500, fill out a form. If the amount is over \$500, fill out a form and required to attend the October budget meeting

**Apparel: Katie Meerza**

The PTO booked an online store with Close Up Apparel. Deadline to order will be in October. Katie is making a handout to be sent home and the link to order will be in the Wire and on Facebook.

**Book Fair: Mackenzi Prochnow**

The fall book fair with Scholastic will be virtual only. Dates are October 2-16. Posters will be hung up at school to get students excited for the book fair. Flyers will be sent home and advertisement will be in the Wire and on Facebook. The May online book fair had over \$500 in sales. We need to come up with some fun Facebook promotions.

**Halloween Party (virtual): Katie Meerza**

Can we have a virtual Halloween party that includes some type of drive-thru parade? Mr. Stordahl will check with the health department and school district. Other ideas include: pumpkin carving/decorating, costume contest, coloring contest, scary stories ready by staff or PTO (permission needed from publisher), treat bags.

**Staff Appreciation Meal: Katie Meerza**

Ideas tossed around for supplying Northwoods staff with a meal at conferences. No

potlucks right now. Subway, Erbert & Gerberts

**Christmas in the Northwoods Craft & Bake Sale: all**

Due to COVID-19 restrictions, the craft show will have to be cancelled. The committee will contact vendors. Vendors can get a full refund or transfer their money to the 2021 show. The 2019 craft show made a profit of \$10,693.00.

Ideas for other fundraising: online popcorn, read-a-thon or walk-a-thon to connect to multi-cultural night (Erin Johnson), online candy bar sales.

**Playground Improvements: Luke Stordahl**

Playground improvements were paused due to COVID-19 restrictions. Next step is a new timeline and look for additional funding or sponsorships.

**Collection Fundraising/Restaurant Nights/Scrip: Jessica Klesmit**

Dairy Queen Nights are booked September - May at the Birch Street location. Culver's restaurants are not doing fall nights, but hope to resume in spring. Other ideas: Toppers, Burrachos, Papa Murphys. Scrip gift cards will be available all year. Paper order forms going home soon. Box Tops are still being collected. If you have any physical Box Tops, please send to school or drop off in the office. Quite a few people are using the Box Tops app.

**New items:**

Funds may be needed for additional masks and water bottles.  
Volunteering - volunteers not allowed in the building at this time.

**Door Prize Drawing:**

\$10 Starbucks - Erin Johnson  
\$10 Target - Karen Hull  
\$5 Dairy Queen - Jeanette Kelly

**Next PTO Meeting:**

**Tuesday, October 20<sup>th</sup> (Budget Meeting)**

**Meeting will be held virtually via Teams Meeting**

**6:00pm - 8:00pm**