

Northwoods Elementary PTO

Meeting Minutes - October 20, 2020

6:00pm - 7:35pm

Attendance: Katie Meerza, Jessica Klesmit, Kirsten Wagner, Liz Wiechert, Luke Stordahl, Erin Johnson, Karen Hull, Harrison Anderson, Heather Market-Sullivan

Welcome & Introductions: all

September Meeting Minutes: available on the Northwoods website under PTO

Collection Fundraising/Restaurant Nights/Scrip: Jessica Klesmit

September Dairy Queen Night had a great turnout earning \$208.62. The next date is Tuesday, October 27, 5pm -10pm at the Birch Street location. Scrip sales have been steady this year. Last week there were \$880 in scrip gift cards sold and that earns a profit of \$47.25 for the PTO. Jessica will send out another paper order form soon. Our best sellers continue to be Woodman's, Festival Foods and Kwik Trip. Physical Box Tops need to be sent in soon as the fall deadline is November 1. The Box Tops app has earned over \$80 so far this year. Overall, Box Tops earnings will be down from other years. We will continue to promote the online app that allows you to scan your receipts and earn instant credit.

Budget Update: Kirsten Wagner

Playground fund: \$10,209.81
Technology fund: \$10,002.79
Scrip: \$2,974.46
Checking: \$26,892.82
Money Market: \$20,652.88
Savings Account: \$464.09

2020-2021 Budget approved (see separate handout)

Recent Budget Transactions

\$491.15 - paid out for staff allocations
\$208.62 - income from September Dairy Queen Night

Book Fair: Jessica Klesmit

Things seemed to have gone smooth. Sales figures probably will not be available for some time yet. Sales do not populate until an order has shipped. Mackenzi is continuing to work on teacher wish lists. We are hoping for an in person book fair in the spring. The online book fair earns 25% of sales in Scholastic Dollars. Scholastic Dollars are then used for Weekly Readers for first and second grade, books for the library, classroom books and more. Thank you to Mackenzi for all your work on this.

Staff Appreciation Meal: Katie Meerza

We are planning on snack foods and drinks. Ok to set up in the staff lounge.

Halloween Party (virtual): Katie Meerza, Kirsten Wagner

Coloring contest (over 80 entries so far), Carve/no carve pumpkin decorating contest, candy guess jar. All entries can be emailed to northwoodspto@gmail.com. For the candy guessing contest, teachers will have a picture of the candy jar in their room and the picture will be shared with the virtual students.

Christmas in the Northwoods Craft & Bake Sale: Kirsten Wagner

The majority of vendors have transferred their paid booth fees to 2021. Only 3 vendors have asked for a refund. The 2021 flyer and vendor application is ready. We will wait to send this out until the end of November.

Playground Improvements: Luke Stordahl

The company working on this is finalizing details based on the amount of money that has been budgeted. If weather permits, the playground area may still be able to be staked out this fall and then installation will happen in the spring or summer.

New items:

Penguin Patch Holiday Shop: An online Holiday Gift Shop. Students can shop online and place orders securely via Penguin Patch website. Each school will be provided with shopping instructions and will use a specific school code to login. This won't be a very big fundraiser, but allows students to do some holiday shopping for their family. Just by setting up this fundraiser, the PTO will get two scooters. We can then use these as prizes for another event. Dates: Nov 11-23. Flyer will be sent home and we can promote on the PTO Facebook page.

Holiday Sing: ideas: scavenger hunt where kids submit pictures with their iPads, dress up days, countdown to winter break calendar, treat from the PTO, build a snowman contest. Connect with the MAPE teachers on this.

PBIS: The Northwoods PBIS team is planning a few all school events. The PTO will supply bookmarks, pencils/erasers to go with the event prior to Thanksgiving.

Door Prize Drawing:

\$10 Dunkin Donuts - Heather Market-Sullivan

\$10 Papa Murphy's - Harrison Anderson

Next PTO Meeting:

Tuesday, November 17th

Meeting will be held virtually via Teams Meeting

6:00pm - 7:30pm