

Memorial HS Lost/Stolen Property Report

Case Number: _____

Name (First, Middle Last): _____

Check if Lost or Stolen (only check one):

Lost: _____ Stolen: _____

Description of Property (include serial # if known):

Where: (indicate unknown if you do not know where the property went missing/lost)

Time frame of loss (approximate): (indicate class period(s) if known)

Date of Loss: (if known)

Brief Statement/Additional Information:

Author (sign, date, and return ASAP to Officer Jentzsch, Administrator, or Attendance):
