



EAU CLAIRE AREA SCHOOL DISTRICT SKYWARD FAMILY ACCESS APPLICATION

To apply for Family Access, a parent (legal guardian) must read and complete this application

Completing the application for this account allows Eau Claire Area School District (ECASD) to make student's school information available to the parent (legal guardian) by means of the internet on a website that is secure and accessible by a login username and password. One login username and password will be created per application, meaning that a unique username and password will be provided to each parent (legal guardian). The digital records of students posted on Family Access can only be accessed by parents who have legal access to their student's written school records and have applied for a valid username and password.

Parents (legal guardian) understand and agree that ECASD is not responsible for unauthorized internet access to student's digital records by person's using Family Access login and/or passwords through parent (legal guardian) consent or negligence. Login username and password are to be kept secure within immediate households and not shared with anyone that is not allowed to see a student's school records.

Parents (legal guardian) agree that in the unlikely event they are able to access information that they should not have access to, they will immediately contact the student's school.

By signing this application, parents (legal guardian) confirm that they understand and accept the guidelines and conditions for access to their student's digital records and waive any claims or causes of action that they may have against ECASD by reason of unintentional/disclosure through unauthorized access.

ECASD's Administration has the right to turn off or suspend access to Family Access at anytime.

The approved Family Access Application form is valid until your student(s) graduate or withdraws from ECASD.

Please follow the instructions below for completing the application:

- PART A - Must be filled in with current information by the legal guardian.**
- PART B - Must list all students attending an ECASD school that you have legal access to view records on.**
- PART C - Applicant in PART A, must sign .**
- Once you have completed the application, RETURN IN PERSON WITH STATE ISSUED PHOTO ID to any one of your student's school's office. You will have one account that will allow you access to all of your students in grades 6 – 12. Elementary students will not be using Family Access at this time.**
- Once the application has been processed and you have received your log in information, please allow up to 3 school days for your account to be active.**

*All information provided on this application will be for ECASD use only, unless disclosure is legally required.

APPLICATION INFORMATION:

PART A (Please PRINT)

Parent (legal guardian): _____ , _____ , _____

Last Name

First Name

MI

Street Address: _____

Phone: _____

Email Address: _____

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YOU ONLY NEED TO COMPLETE ONE APPLICATION FOR ALL CHILDREN ENROLLED IN ECASD

PART B (Please PRINT)

List all students (**Full Legal Name**) which the Parent (legal guardian), in **PART A**, has legal access to view records:

1. Students Full Name: _____ Date of Birth: _____

School: _____ Grade: _____ Relationship to student: _____

Does student live with parent (legal guardian) listed in PART A? _____ YES _____ NO

2. Students Full Name: _____ Date of Birth: _____

School: _____ Grade: _____ Relationship to student: _____

Does student live with parent (legal guardian) listed in PART A? _____ YES _____ NO

3. Students Full Name: _____ Date of Birth: _____

School: _____ Grade: _____ Relationship to student: _____

Does student live with parent (legal guardian) listed in PART A? _____ YES _____ NO

4. Students Full Name: _____ Date of Birth: _____

School: _____ Grade: _____ Relationship to student: _____

Does student live with parent (legal guardian) listed in PART A? _____ YES _____ NO

5. Students Full Name: _____ Date of Birth: _____

School: _____ Grade: _____ Relationship to student: _____

Does student live with parent (legal guardian) listed in PART A? _____ YES _____ NO

PART C:

THIS APPLICATION WILL NOT BE PROCESSED WITHOUT THE SIGNATURE OF THE PARENT (LEGAL GUARDIAN) IDENTIFIED IN PART A.

PARENT (LEGAL GUARDIAN) SIGNATURE

DATE

FOR OFFICE USE ONLY

Photo Identification Verification:

Drivers License

Other: _____

Verified By: _____

Parent (Legal Guardian) Skyward Name Key: _____

Skyward Family ID _____

User Name and Password Notification Date _____