

Meeting: LEAP Committee

Date: November 12, 2019

Time: 4:00 p.m. – 5:30 p.m.

Location: Administration Building, Room 137

Committee Members:

<input checked="" type="checkbox"/> Amy Al-Hashlamoun	<input type="checkbox"/> Jessica Behrens	<input checked="" type="checkbox"/> Melissa Greer	<input checked="" type="checkbox"/> Gail Halmstad	<input checked="" type="checkbox"/> Aaron Harder
<input type="checkbox"/> Sarah Jackson	<input type="checkbox"/> Mike Kohls	<input checked="" type="checkbox"/> Crystal Ruzicka	<input checked="" type="checkbox"/> Breana Stanley	
<input checked="" type="checkbox"/> Laurie Klinkhammer*	<input checked="" type="checkbox"/> Todd Johnson**	<input type="checkbox"/> Pete Riley**	<input checked="" type="checkbox"/> Kim Koller***	<input type="checkbox"/> Jim Schmitt***

*Committee Chair

**Co-Facilitator

*** District Resource Member/Non-Voting

Guest(s):

Notes: Jennifer Knutson

The regular meeting of Learning Environments and Partnerships was called to order by Todd Johnson on November 12, at 4:02 p.m. Quorum was met.

- **Public Comment**
 - No comments.
- **Approval of Minutes**
 - The minutes from the October 8 meeting were reviewed. Recommendation were made to add quotation marks around “and/or” and to correct the following typos: mad to made; at to add.

Melissa Greer made a motion to approve the October minutes. The motion was seconded.

- **Welcoming New Members**
 - The steps to acquire new members is in process. Board of Education members are currently reviewing applications.
- **Update from Policy and Governance**
 - Policy and Governance members discussed governance structure. Currently, LEAP is a standing committee of the Board. It was discussed that LEAP may change to an advisory committee or other committee that is similar to the Demographic Trends & Facility Planning Committee where a Board member is not required to be a member of the committee. Policy and Governance will go before the Board of Education with recommendation language to request approval.
 - It was noted that the Board of Education is also looking at the district’s charter policy to see if it still fits, if it needs revised, and how it interacts with LEAP.
- **Promotion (Marketing) of LEAP Zones**
 - Below are some questions and possible answers that the committee discussed:
 - a. What do people really know about LEAP?
 - i. Generally, there is very little understanding of what LEAP among district staff and community.
 - b. How should the committee promote LEAP?

- i. Involve Eau Claire Area School District staff, parents, and community. Keep it simple to bring awareness and create interest. Need to overcome any brand damage. An outside group could come in with a LEAP idea and partner with an ECASD staff member. The LEAP committee could help to facilitate connections with the district's certified staff. The timing of this should coincide with the school improvement process cycle.
- c. How would announcements get disseminated through the district; via the District Update or the schools' weekly announcements?
 - i. In the District Update, LEAP could be highlighted quarterly with examples, such as Arctic Zone and the theater at Memorial. Include a clip about the LEAP committee, what it is, who we are, and describe the process.
- d. Should the LEAP committee ask principals to recommend staff members that are interested or would be a good fit?
 - i. Start with a few of the natural leaders to gain support. List LEAP advantages to principals. Share how LEAP helps principals and lessens their load. Show how LEAP complements the School Improvement Plan. The ability to leverage Teaching & Learning time and resources is also great. LEAP Zones should always be optional for students and families. It's important for principals to know our policy. Maybe the committee should expand the definition of what choice programming is to be more detailed or inclusive. The LEAP project does not necessarily have to only take place during the school day. There are a lot of LEAP type things going on the district, they just might not be going through our LEAP committee. This is just one more avenue for staff to get support.

ACTION ITEM(S)

- Include contact information for LEAP innovative program information on the district's Administration SharePoint.
- Create and provide a promotional LEAP form to principals and ask what innovative programs are or have taken place at their schools. Questions to include: Is this a current program; what year(s) the program ran; who is a contact person for the program, etc. Share with them what we are about to help narrow the scope of our question.
- Cancel December's meeting to have time to thoroughly cover these action items. Meet again in January.
- Follow up from Arctic Zone and Eau Zone
 - a. Arctic Zone is moving forward with the Eau Zone model in mind.
 - b. Eau Zone is tabled for now.
- **Future Agenda Items**
 - Welcoming New Members
 - Promotion (Marketing) of LEAP Zones – SharePoint site with examples of past and current innovative programs.

Melissa Greer moved to adjourn the meeting at 4:46 p.m. The motion was seconded.