

Meeting: LEAP Committee

Date: October 8, 2019

Time: 4:00 p.m. – 5:30 p.m.

Location: Administration Building, Room 137

Committee Members:

<input checked="" type="checkbox"/> Amy Al-Hashlamoun	<input type="checkbox"/> Jessica Behrens	<input checked="" type="checkbox"/> Melissa Greer	<input type="checkbox"/> Gail Halmstad	<input checked="" type="checkbox"/> Aaron Harder
<input type="checkbox"/> Sarah Jackson	<input type="checkbox"/> Mike Kohls	<input type="checkbox"/> Crystal Ruzicka	<input checked="" type="checkbox"/> Breana Stanley	
<input checked="" type="checkbox"/> Laurie Klinkhammer*	<input checked="" type="checkbox"/> Todd Johnson**	<input checked="" type="checkbox"/> Pete Riley**	<input checked="" type="checkbox"/> Kim Koller***	<input checked="" type="checkbox"/> Jim Schmitt***

*Committee Chair

**Co-Facilitator

*** District Resource Member/Non-Voting

Guest(s):

Notes: Jennifer Knutson

The regular meeting of Learning Environments and Partnerships was called to order October 8, at 4:08 p.m. Quorum was met.

- **Public Comment**
 - No comments.
- **Approval of Minutes**
 - The minutes of the September 10 meeting were read.

Melissa Greer made a motion to approve the September minutes. The motion was seconded.

- The committee reviewed the May 14 meeting minutes and had a brief discussion about the leadership team’s approval in Step 1 to better understand the process.

Breana Stanley made a motion to approve the May minutes. The motion was seconded.

ACTION ITEM(S)

- A LEAP committee representative will let Policy & Governance committee know that the LEAP committee changed and to “and/or” on Page 1 of the LEAP Zones Proposal Process in Phase 1.
- **Update from Policy and Governance**
 - Update did not take place at this time.
- **Eau Zone Discussion Continuation**
 - At this time, we would like to note that the Eau Zone program leaders have asked for the LEAP committee to table the Eau Zone discussion, from last month’s non-quorum meeting, due to change of staff and possible reorganization.

- **Arctic Zone Performance Agreement Update**

- LEAP committee reviewed a draft copy of the LEAP Zone Performance Agreement to determine additions, changes, or questions prior to providing the agreement form to Arctic Zone to complete. Please note, budget requests all go through SIP. The form's budget language is directly quoted from Policy and Governance. LEAP committee discussed ways to identify need and noted the importance of data, even if the data is not pulled from typical test results or measured in the traditional ways. In addition, the need to meet a minimal threshold with defined measures is significant. After further discussion, the LEAP committee will add a category to the performance agreement form called Autonomies for exceptions with examples listed on the form, such as class size, technology, professional development, schedule, certification, etc. It would be important to have a plan in place for below minimum or above maximum class size or have a staffing formula to be prepared. Annual updates to the board are required. Step 3.4 of the LEAP Zone Proposal Process covers the annual updates and requirements.

Pete Riley made the motion to make the LEAP Zone Performance Agreement form official with the discussed changes. The motion was seconded.

ACTION ITEM(S)

- Update the few, small changes to the draft LEAP Zone Performance Agreement form.
 - Provide Arctic Zone with the draft LEAP Zone Performance Agreement form to complete.
 - Arctic Zone to begin working with Teaching and Learning as next steps of process.
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- **Future Agenda Items**
 - Update from Policy & Governance.
 - Promotion of the LEAP Zones and process.
 - Call for new members.
 - Meeting structure and frequency.
 - Charter schools.

Laurie Klinkhammer moved to adjourn the meeting at 5:05 p.m. The motion was seconded.