

Meeting: LEAP Committee

Date: December 11, 2018

Time: 4:00 – 5:30 pm

Location: Administration Building, Room 137

Attendees:

<input checked="" type="checkbox"/> Melissa Greer	<input checked="" type="checkbox"/> Gail Halmstad	<input checked="" type="checkbox"/> Aaron Harder	<input checked="" type="checkbox"/> Todd Johnson**	<input checked="" type="checkbox"/> Laurie Klinkhammer*
<input checked="" type="checkbox"/> Mike Kohls	<input checked="" type="checkbox"/> Kim Koller	<input checked="" type="checkbox"/> Pete Riley**	<input type="checkbox"/> Amy Traynor	<input type="checkbox"/>

*Committee Chair

**Co-Facilitator

Guest(s): Jim Schmitt

Note Taker: Karen Larson

Laurie Klinkhammer called the meeting to order at 4:01 pm.

1. Public Comment

- Gail Halmstad: LEAP is critical to providing all students equal access to educational opportunities. Gail is frustrated with the pace of addressing proposals, and would like to see this Committee accelerate approval for EauZone. She believes both equality and equity are necessary for education. We may need to redefine how test scores are used for defining criteria. Gail has a concern about a recent change in how the meetings are conducted. She feels that since August disregard has been shown for both the institutional memory of the original members and the five years of the Committee’s work. Gail believes that a review of the original committee work, and conducting meetings with greater member participation will help LEAP continue to succeed.

2. Approval of Minutes from 11/13/2018 Meeting – Pete Riley and Todd Johnson

- Todd Johnson made a motion to approve the minutes from 11/13/18. Mike Kohls seconded the motion. Minutes were approved by unanimous vote of the committee.

3. Imagination Narrative Proposal – Pete Riley and Todd Johnson

- A draft of the revised Policy 332 was brought before the Policy and Governance Committee. The P&G committee felt there is an opportunity in place to reinvent the LEAP Committee.
- Laurie, Pete, Todd, and Kim met to create a revised Imagination Narrative which was presented for discussion.
 - Phase 1
 - Important addition to Phase 1 was to have the school Principal more actively involved in the early discussions.
 - Suggestion to use the term “Ambassador” throughout the document as the term for the liaison from this committee.
 - The committee felt it is important to have a dedicated school staff appointed to the proposal from the beginning.
 - The expectation is that if a proposal comes before this committee, a full meeting will be dedicated to hearing that proposal. Materials will be given to the committee a minimum of one week prior to the meeting for review.

- Phase 2
 - Build a recurring item on this committee’s agenda for Ambassador updates.
 - The number and frequency of updates to the Board may depend upon the scope of the proposal. Did not want the updates to the Board to hold back the timeline for progression.
 - Updates to the Board and projected next steps
 - Proposal Framer: Executive Director
 - Proposal Presenter(s): Ambassador and staff proposers
 - Melissa shared a concern as a staff member about not being involved in Step 2.2. Todd explained that Kim would be acting on behalf of the proposers for those discussions.
 - Phase 3
 - Aaron asked what this committee’s role would be once a program has moved to Phase 3. The committee agreed that it would be beneficial to have the program give an annual progress update and feedback to the committee.
- Gail felt it’s important that this committee has a good idea of the cost of a LEAP program.
 - Gail asked if it was necessary to provide more information to the Board about LEAP Zones. Aaron stated that the Board does receive regular reports. The Ambassador could also help explain the intention of the proposal to the Board. Kim, as the committee liaison, would also add value in introducing proposals to the Board.
 - Kim explained that any monies approved and spent in Phase 1 or Phase 2 would come out of the LEAP budget line, not out of the school budget.
 - Todd asked if the development of a LEAP Zone would affect ESSA. Kim said it could potentially impact ESSA.
 - Melissa felt it is important to have any LEAP Zone in a school connected to all other school programming.
 - Gail asked if there would be guidelines for the staff on how to develop a proposal. Kim suggested having a link to the Imagination Narrative document in Step 1.1 of the proposal process.

ACTION ITEM(S)

- Kim will make the revisions to the draft document and resend to the committee ahead of the next meeting.

4. Reflection of Imagination Narrative within Proposed Policy – Pete Riley and Todd Johnson

- Kim gave an update about the discussion with the Policy and Governance Committee. P&G feedback was outlined on the back of the policy document.
- Changes to the policy should be made using the feedback from the P&G Committee as well as information from the draft proposal process.
- The charge of this committee should be included in the introduction of the proposal process as well as the 5 sub-bullets under the 4th bullet of the policy.

ACTION ITEM(S)

- Laurie, Todd, Pete, and Kim will meet to make revisions to the policy. That revision will be sent out to the committee ahead of the next meeting.

5. Future Agenda Items

- Pete in in the process of working on the McKinley contract.
- Policy 185 was approved by the Board. There is also a call out for two additional members for this committee.

Laurie made a motion to adjourn the meeting. Mike seconded the motion. The meeting was adjourned at 5:30 pm.